



Description of the study programme

Source: SAAVŠ

Name of the higher education institution: University of Žilina

Address of the higher education institution: Univerzitná 8215/1, 010 26 Žilina

Identification number of the higher education institution:

Name of the faculty: Faculty of Operation and Economics of Transport and Communications

Address of the faculty: Univerzitná 8215/1, 010 26 Žilina, Slovakia

Institution body for approving the study programme: Akreditačná rada Žilinskej univerzity v Žiline

Date of the study programme approval or the study programme modification:

Date of the latest change¹ in the study programme description:

Reference to the results of the latest periodic review of the study programme by the institution:

Reference to the assessment report of the application for accreditation of the study programme under § 30 of Act no. 269/2018 Coll.:

1. Basic information about the study programme				
a	Name of the study program	Freight forwarding and logistics	Number according to the register of study programmes	3870
b	Degree of higher education	Master (2.)	ISCED-F education degree code	767
c	Place(s) of delivery of the study programme	Univerzitná 8215/1, Žilina, Slovakia		
d	Name of the field / Combination of two fields of study	Transport	Number of the field of study	3702T05
			ISCED-F codes of the field/fields	1041
e	Type of the study programme	Academically oriented		
f	Awarded academic degree	Engineer (abbreviated as Eng.)		
g	Form of study	present		
h	Cooperating institutions and the range of study obligations the student fulfils at each of the given institutions	The study program is not a joint study program with another university.		
i	Language or languages in which the study programme is delivered	The language of instruction for the study program is English. In the case of teaching international students within the Erasmus project, the courses selected by the international students are conducted in English.		
j	Standard length of the study expressed in academic years	2 years		
k	Capacity of the study programme (planned number of students)	20		

¹ If the change is not a modification of the study programme according to § 30 of Act no. 269/2018 Coll.



Actual number of applicants	-
Actual number of applicants and students	-

2. Graduate profile and learning objectives		
a	<p>Learning objectives of the study programme such as student's abilities at the time of completion of the programme and the main learning outcomes</p>	<p>Graduate profile and learning objectives:</p> <p><i>The graduate will be prepared to manage logistics and freight forwarding organisations as well as logistics departments of manufacturing and distribution companies, retail chains. The profile of the graduate corresponds to the requirements for obtaining the international diploma "Freight Forwarding - Freight Forwarding Expert - FIATA Diploma" developed by FIATA (World Federation of Freight Forwarding Associations). Graduates find employment in forwarding and transport organisations in logistics departments in executive and management functions of forwarding, transport and logistics organisations. Graduates will have knowledge of the transport and freight forwarding business and will be prepared to set up their own business.</i></p> <p><i>A graduate of the study programme of Forwarding and Logistics Engineering at the Faculty of Operations and Economics of Transport and Communications (hereinafter referred to as "PEDAS"), University of Zilina (hereinafter referred to as "UNIZA") is a highly qualified professional with unique knowledge, skills and abilities, who can manage, coordinate, control and be responsible for the area entrusted to him/her. At the middle and top management level, he/she can coordinate the procurement of transport, including the drafting of transport contracts in accordance with tenders and the requirements of customers (principals), the design of the storage system and the operation of logistics warehouses, including the planning of the loading and unloading of transport vehicles.</i></p> <p><i>The graduate of the engineering course in forwarding and logistics has professional knowledge and skills in planning, managing, organising, controlling and improving logistics processes and systems, including knowledge of the links and relationships between the various technical, organisational and development areas, mainly at the middle management level of a company or organisation. Has knowledge of logistics 4.0 innovations, digitalisation, including the use of autonomous trucks in warehouses and autonomous vehicles and the evaluation of their operation.</i></p> <p><i>Freight Forwarding and Logistics graduates will know and understand the theories, methods and procedures used in coordinating and solving sub-tasks in the following areas</i></p> <ul style="list-style-type: none"><i>- Selection, quality assessment of road transport operators and conclusion of transport and forwarding contracts,</i><i>- tariff-based pricing and costing of road, rail, air and water transport and related services</i><i>- Calculation of costs related to individual activities of the transport and forwarding process in national and international freight transport,</i>



- calculating prices for the provision of warehousing and customs services and concluding contracts for warehousing and customs services,
- is familiar with procedures and manuals for loading and securing transported goods on transport and forwarding vehicles and can translate them into contractual relations with transport service providers, - is able to calculate the limit distance when optimising the choice of transport mode for a specific transport operation and customer
- can calculate and comprehensively assess the liability of the forwarder and carrier arising from a forwarding or transport order and to propose insurance requirements for the liability of the forwarder and carrier, - is able to use information and communication technologies in forwarding and logistics activities.

Knowledge:
A graduate of the freight forwarding and logistics study programme will possess the following knowledge:

1. logistics in transport (the possibilities of using different modes of transport in logistics, advantages and disadvantages, limitations);
2. responsibilities of carriers for meeting delivery deadlines, damage and loss of shipments;
3. logistics in warehousing and inventory management (the logistics and its roles in warehousing and inventory management);
4. types of handling equipment in logistics and their technical and operational parameters;
5. types of transport and means of transport (road freight, rail, inland waterway and combined transport);
6. knowledge of means of transport and means of transport in terms of storage of consignments.
7. Intra-company transport and transport, its link to production and other processes.
8. Freight forwarding, including the procedure for obtaining a bonded trade and setting up one's own company; Pricing and pricing procedures, including the use of tariffs in road, rail, water and air transport.
9. Possible customs procedures and criteria for the selection of a customs transit procedure for the international transport of goods.
10. The procedures for the tariff classification of goods and for determining the origin and customs value of goods.
11. Demonstrates comprehensive understanding of the technical requirements for customs-safe vehicles and containers as outlined in the TIR Customs Convention.
12. have knowledge of the requirements of the INTRASTAT system for regular monthly reporting of arrivals and departures,
13. is familiar with the principles of work team management,
14. is familiar with the principles, principles and techniques of professional communication,
15. understands the rules of procedure for the activities of the Board of Directors, the Supervisory Board and other statutory bodies of the organisation,



16. is familiar with employment law and remuneration concepts,
17. is able to design transport routes that meet the requirements of the mobile transport worker's work schedule by mode of transport, has knowledge of the commercial and contractual relationships arising from freight forwarding, transport and sales contracts, 17. has knowledge of the commercial and contractual relationships arising from freight forwarding, transport and sales contracts
18. (Incoterms® 2020 in national and international transport,
19. has a basic knowledge of the formalities of official and commercial correspondence, including the digitisation of documents, has knowledge of measures to reduce the environmental impact of transport operations,
20. has a basic knowledge of methods of economic analysis and logistics solutions in transport,
21. knows how to work with information systems in transport,
22. has knowledge of the operation of the smart digital tachograph used in road freight transport vehicles and incorporate it into
23. transport schedules and time slots for loading and unloading of goods,
24. requirements and principles for the carriage of perishable foodstuffs, for the carriage of dangerous goods, oversize and over-dimensional transport,
25. knowledge of the rules relating to vehicle weights and dimensions in the Member States,
26. the rules for securing loads on means of transport and conveyances (Rules for securing loads on
27. means of road and rail transport and containers.
28. requirements for the stowage of loads on means of transport and means of transport (semi-trailers, containers and railway wagons.
29. know how to apply international treaties and conventions (CMR, ATP, AETR, ADR, TIR) to specific transports,
30. classification of dangerous goods,
31. basic concepts and legal provisions in the transport of dangerous goods (ADR, RID, ADM, IMDG Code, ICAO T.I.),
32. procedures for the storage of dangerous goods,
33. packaging of tanks and tank containers,
34. requirements for the storage and disposal of generated waste,
35. STN EN ISO 9001 quality systems and standards (integrated management systems),
36. logistics company economics, economic and performance indicators,
37. has information on the application of management and marketing management in the road transport enterprise,
38. knows the process of providing intra-company transport and transportation, its connection to production and other processes, has information about artificial intelligence systems in the operation of transport means,



39. knows the principles of operation and the possibilities of using autonomous vehicles in transport and autonomous forklifts and tractors

40. trucks in logistics (Logistics 4.0),

41. modelling and simulation methods in logistics (Industry 4.0 principles, Blockchain, digitisation of intermodal transport terminals, etc.),

42. smart packaging (RFID and interconnection of production, warehouse and logistics information systems),

43. know the principles of operation and the possibilities of using green vehicles, especially in urban logistics,

44. methods for evaluating the economic efficiency of investments and projects.

The programme is designed to equip students with the following skills:

Graduates of the Freight Forwarding and Logistics programme possess the following skillset:

1. Management of logistics process optimisation,
2. Elaboration of procedures for the correct distribution and fixing of goods on means of transport,
3. Processing data on means of transport,
4. Coordination of the process of unification, typification, palletisation and containerisation in logistics and warehouse management,
5. Communication and cooperation with other departments and units of the organisation,
6. project management in transport and logistics,
7. methodological management with a view to standardising processes and service provision,
8. preparation and selection of internal/external project staff, resources and suppliers,
9. preparation of quotations and tariffs for transport and logistics processes (including the preparation of freight forwarding and transport contracts),
10. negotiating contractual and pricing terms and conditions with suppliers,
11. planning the objectives, constraints and assumptions of the internal/external project,
12. orientation in documentation, methods, standards, legal and other regulations in the organization,
13. monitoring legislative changes in the Slovak Republic, EU, etc,
14. ensuring and controlling compliance with labour law and internal regulations of the organisation,
15. control of ensuring the prescribed professional competence of employees of the managed organisational section or technological section of the organisation,
16. analysis of the quality of work in the organisation, detection of deficiencies, including proposals for measures to eliminate them,
17. ensuring the prescribed professional competence of the staff of the managed organisational section or technological section
18. of the organisation,
19. communication and visits to clients



20. *evaluating the efficiency of the logistics process,*
 21. *use of statistical methods in management,*
 22. *keeping business documentation,*
 23. *control of compliance with regulations in the field of hygiene, fire protection, occupational health and safety, use of*
 24. *protective work equipment and devices,*
 25. *procedures for controlling the road haulier in respect of requirements relating to its insurance against liability for damage, loss or*
 26. *partial loss of cargo in transit,*
 27. *management of directly subordinate employees and cooperation in the development of the organisation's personnel policy,*
 28. *cooperation in dealing with road transport and transport emergencies,*
 29. *compliance with the principles of confidentiality and data protection,*
 30. *handling complaints received about transport operations,*
 31. *determining and assessing routes for the transport of excessive loads in the road infrastructure,*
 32. *working with information systems used in freight forwarding, logistics and transport,*
 33. *using IT skills to use available information systems and national information systems*
 34. *the use and operation of technical aids and equipment in the provision of transport surveillance*
 35. *operational problem solving and organisation of work when breakdowns, accidents, floods and other emergencies occur*
 36. *soft skills in management, marketing management and foreign languages,*
 37. *managing and formulating the organisation's personnel policy.*
- Competencies:*
The graduate of the Freight Forwarding and Logistics study programme has the following competences:
1. *is able to independently solve professional tasks, projects and independently coordinate sub-activities,*
 2. *is able to manage the optimisation of logistics processes in a large-scale logistics system,*
 3. *is able to solve complex projects independently and creatively, with regard to his/her professional focus, is able to analytically think, present his/her own views and solutions to new and non-standard situations and understand the current and future state of the art and technology,*
 4. *is able to monitor and assess developments in the field and their implementation in practice,*
 5. *be able to carry out consultancy in the field of transport and storage of dangerous goods,*
 6. *is prepared to work effectively in a team, to cooperate and motivate people, and to be accountable for the team's results,*
 7. *be able to plan his/her own training, organise his/her work and acquire new knowledge independently,*



		<p>8. is able to set a time schedule for project solutions in order to optimize costs, maintain the required quality and meet the employer's or customer's time schedule by applying modern approaches to work time planning also with respect to other members of the work team,</p> <p>9. the ability to identify, quantify and evaluate the social and environmental impacts of problem solving,</p> <p>10. is able to present own opinions and technical solutions appropriately and professionally.</p>
b	<p>Indicated professions for which the graduate is prepared at the time of completion and the potential of the study programme from the point of view of graduate's employability</p>	<p>Graduates of the Freight Forwarding and Logistics study programme are prepared to study at the 3rd cycle of higher education. The graduate can use the acquired knowledge and skills to directly continue his/her studies in the follow-up doctoral study programmes in the Transportation Services and Logistics study programme.</p> <p>According to the Register of Occupations in the System of Occupations, the indicated occupations for which the graduate is prepared are as follows:</p> <ul style="list-style-type: none">- Technical specialist in logistics: https://www.sustavapovolani.sk/sektorova_rada-20- Logistics and postal services technician: https://www.sustavapovolani.sk/sektorova_rada-20- Transport safety advisor: https://www.sustavapovolani.sk/sektorova_rada-20- Manager in logistics: https://www.sustavapovolani.sk/karta_zamestnania-7024- <p>The occupations indicated above are listed in the occupational ladder with a qualification level of SKKR 7.</p> <p>Graduates of the Freight Forwarding and Logistics study programme are prepared to undertake third-cycle higher education. The graduate is equipped to utilise the acquired knowledge and skills to directly continue their studies in the subsequent doctoral study programmes in the Transportation Services and Logistics study programme.</p> <p>In accordance with the Register of Occupations in the System of Occupations, the indicated occupations for which the graduate is prepared are as follows:</p> <ul style="list-style-type: none">- Technical specialist in logistics: https://www.sustavapovolani.sk/sektorova_rada-20- Logistic and postal services technician: https://www.sustavapovolani.sk/sektorova_rada-20- Transport safety advisor: https://www.sustavapovolani.sk/sektorova_rada-20- Manager in logistics: https://www.sustavapovolani.sk/karta_zamestnania-7024 <p>-The occupations indicated above are listed in the occupational ladder with a qualification level of SKKR 7.</p> <p>Some graduates also find employment in the transport sector, in particular:</p> <ul style="list-style-type: none">- Technical specialist in road transport (except public transport): https://www.sustavapovolani.sk/karta_zamestnania-7036-27



		<p>- Manager (middle management) in road transport (except public transport): https://www.sustavapovolani.sk/karta_zamestnania-7037-27</p> <p>Graduates in these professions typically commence their professional journeys at the middle management level, assuming roles such as technical specialist in logistics, department manager, and similar positions. As they progress in their careers, they often transition to management roles, including logistics manager and warehouse manager, among others. A notable proportion of graduates also find employment as safety advisers in transport, a field that demands a high level of expertise in the transport and storage of dangerous goods across various modes of transport, including road, rail, water, and air. The Faculty of Operation and Economics of Transport and Communications, in conjunction with the Department of Road and Urban Transport, has cultivated active cooperation with prominent employers in the field, chiefly comprising logistics and freight forwarding enterprises, along with manufacturing entities (logistics departments). A notable collaborator is the Association of Logistics and Freight Forwarding of the Slovak Republic. The programme's practical orientation, evidenced by framework cooperation agreements, selection lectures from industry experts, professional excursions, and structured professional practice components, has been found to facilitate students in identifying their future employers during their studies.</p>
c	Relevant external stakeholders who have provided the statement or a favourable opinion on the compliance of the acquired qualification with the sector-specific requirements for the profession	<p>It is evident that the study programme does not adequately prepare students for a profession that demands an assessment of the alignment between the acquired qualification and the sector-specific requirements for the practice of the profession.</p>

3.	Employability	
a	Evaluation of the study programme graduates employability	<p>In developed countries worldwide, 8% of the active population is employed in the logistics and transport sector. In countries with a high share of the automotive and electrical industries, this figure rises to 10%. This necessitates the presence of a sufficient number of experts and specialists with a university degree to fulfil management functions. The study programme Freight Forwarding and Logistics is designed to educate experts and specialists in the field of freight forwarding, logistics, freight transport and intra-company transport. Graduates acquire professional competence and, following a year of professional practice, can obtain a trade licence to practise a regulated trade. Alternatively, they can become a professionally competent person for freight forwarding for already established companies. Graduates (engineers) of the Freight Forwarding and Logistics study programme and top and middle level logistics management in large manufacturing and trading companies, especially in the automotive industry. The following sectors employ the highest number of graduates from this programme:</p> <ul style="list-style-type: none">- Transport and Warehousing,



- Wholesale and Retail,
- Industry.

In addition, a significant proportion of these graduates secure employment in the food production and distribution sector. According to the most recent data from www.uplatniem.sk (2019), the majority of graduates (83%) were employed or went on to pursue a follow-up PhD.

The following sectors offer the highest employment opportunities for graduates of this degree programme: Specifically, the top three sectors are:

- Transport and Storage (42%),
- Wholesale and Retail Trade (13%),
- And Industrial Production (19%).

The Faculty has systematically monitored graduate employment since 2008, and the results are available at

<https://fpedas.uniza.sk/~dotaznik/>. The findings indicate that:

- The data indicates that 75.29% of graduates are currently employed within their field of study,
- 25.98% of whom secured employment prior to the completion of their academic programmes.

- Furthermore, the analysis reveals that 94.12% of graduates possess permanent employment, suggesting a high level of employment stability and security.

Since 2014, the faculty has been cooperating with the Office of Labour, Social Affairs and Family based in Bratislava, which sends every year data on unemployed graduates broken down into bachelor, engineering and doctoral graduates, and the faculty also publishes these data in the Annual Report on the Faculty's activities.

Data on the number of unemployed graduates for the years 2019, 2020, 2021, 2022, and 2023 are as follows:

- 42 unemployed graduate students as of December 31, 2019,
- 51 unemployed graduates as of 31.12.2020,
- as at 31.12.2021 - 50 unemployed graduates,
- 31.12.2022 - 38 unemployed graduates,
- 31.12.2023 - 22 unemployed graduates.

The results of the Faculty's own monitoring of graduate employment were published in the Annual Report on the Faculty's activities in Chapter 2.7 Graduates and their employment, until 2019:

<https://fpedas.uniza.sk/sk/fakulta/vseobecne-informacie/organy-fakulty/vedecka-rada>

Since 2020, the faculty has been publishing information on unemployed graduates from the Office of Labour and Social Affairs of the Slovak Republic.

Since 2013, the faculty has maintained its own Internal Quality Assurance System for Education, the functionality of which has undergone annual evaluation. The reports on the evaluation of the functionality of the Internal Quality Assurance System for Education also contain data on the Unemployment Coefficient of graduates as one of the quality indicators.



These reports are available on the faculty website and can be accessed as follows:

The following reports on the evaluation of the functionality of the Internal Quality Assurance System for Education are available for each year on the faculty website:

for 2019

https://www.fpedas.uniza.sk/images/kvalita_vzdelavania/sprava_z_hodnotenia_funkcnosti_vnutorneho_systemu_zabezpecovani_a_kvality_vzdelavania_na_fpedas_2019.pdf

for 2020

https://www.fpedas.uniza.sk/images/kvalita_vzdelavania/sprava_z_hodnotenia_funkcnosti_vnutorneho_systemu_zabezpecovani_a_kvality_vzdelavania_na_fpedas_2020.pdf

for 2021

https://fpedas.uniza.sk/images/kvalita_vzdelavania/sprava_z_hodnotenia_funkcnosti_vnutorneho_systemu_zabezpecovania_kvality_vzdelavania_na_fpedas_2021.pdf

for 2022

https://fpedas.uniza.sk/images/kvalita_vzdelavania/sprava_z_hodnotenia_funkcnosti_vnutorneho_systemu_zabezpecovania_kvality_vzdelavania_na_fpedas_2022.pdf

for 2023

https://fpedas.uniza.sk/images/kvalita_vzdelavania/sprava_z_hodnotenia_funkcnosti_vnutorneho_systemu_zabezpecovania_kvality_vzdelavania_na_fpedas_2023.pdf

for 2024

<https://uniza.sk/index.php/component/content/article/5683-spravy-o-hodnoteni-studijnych-programov-na-fpedas-za-akademicky-rok-2023-2024?catid=2:uncategorised&Itemid=101>

The relevant figures are shown in the table below:

Graduate unemployment rate:

Year	Evaluation (%)
2013	3,00 %
2014	7,50 %
2015	6,20 %
2016	6,20 %
2017	4,20 %
2018	2,60 %
2019	2,50 %
2020	9,10 %
2021	19,9 %
2022	0,32 %
2023	1,01 %

The inputs for measuring the Graduate Unemployment Rate were taken from the Methodology for Allocation of Subsidies to Public HEIs. Coefficient expressing the share of unemployed graduates in the total number of graduates.

b

Successful graduates of the study programme

The study programme Freight forwarding and Logistics is a study programme offered by the University of Žilina in Žilina since 2009/2010, which has produced a number of graduates who have been employed in economic practice in the Slovak Republic and abroad.



		<p><i>It should be noted that the year 2020, during the pandemic of the coronavirus COVID-19, had an impact on the employment of new workers from the ranks of graduates of the development of the economy. It should be noted that in the end, freight transport was not greatly affected by the pandemic and there is currently a high demand for logistics services, which will have an impact on the need for new professionals in the freight forwarding and logistics sector. For example, the following graduates can be mentioned for the commercial sector:</i></p> <ul style="list-style-type: none">- <i>Matúš Laurenčík; Arvato Supply Chain Solutions, SRN - Senior Project Manager, Martin Švantner; DSV Road, a.s., ČR - Key Account Manager, Mária Kostolná; Kuehne Nagel, Bratislava, Disponent pozemnej prepravy</i>- <i>Juraj Kilian; Kartesis, Považská Bystrica - Supply Chain Manager</i>- <i>Anna Kavecká; CSAD Invest Logistics, s.r.o.- Zasielateľka,</i>- <i>Peter Marienka; IMC Slovakia s.r.o., -expedičné oddelenie,</i>- <i>Tomáš Muška; Kia Slovakia s. r. o. - specialist for distribution (coordination and planning of logistic processes)</i>- <i>Martin Lech; Küster - automobilová technika, spol. s r. o. - vedúci logistiky,</i>- <i>Ľubor Rovňaník; T+T, a.s. Žilina - Vedúci strediska dopravy a triedeného zberu odpadov, Michaela Pekná; Dell s.r.o. Bratislava - Demand Planning Consultant</i>- <i>Jahub Haaz; DHL Express Slovakia s.r.o. - Colná deklarácia a mnohí iní.</i>
c	Evaluation of the study programme quality by employers (feedback)	<p>Since 2013, the Faculty of Operations and Economics of Transport and Communications has applied the Internal Quality Assurance System for Education, the functionality of which is regularly evaluated every year. The reports on the evaluation of the functioning of the Internal Quality Assurance System for Education also include, as one of the quality indicators, data on the satisfaction of employers with the preparation of graduates for the exercise of their profession.</p> <p>These reports are available for each year on the Faculty's website as follows:</p> <p>for year 2021 https://fpedas.uniza.sk/images/kvalita_vzdelavania/sprava_z_hodnotenia_funkcnosti_vnutorneho_systemu_zabezpecovania_kvality_vzdelavania_na_fpedas_2021.pdf</p> <p>for year 2022 https://fpedas.uniza.sk/images/kvalita_vzdelavania/sprava_z_hodnotenia_funkcnosti_vnutorneho_systemu_zabezpecovania_kvality_vzdelavania_na_fpedas_2022.pdf</p> <p>for year 2023 https://fpedas.uniza.sk/images/kvalita_vzdelavania/sprava_z_hodnotenia_funkcnosti_vnutorneho_systemu_zabezpecovania_kvality_vzdelavania_na_fpedas_2023.pdf</p> <p>Input for this indicator was collected from at least 5 employers in the field who hired graduates of the faculty's programmes during</p>



		the reporting period (usually over a 2-year period). Only graduates employed in a position requiring a university degree were included in the assessment. The methodology for calculating the Employer Satisfaction Indicator can be found in the corresponding report.
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4.	Structure and content of the study programme ²
	Rules for the design of study plans within the study programme
a	<p>The study programme in Forwarding and Logistics is being processed as a proposal for partial modification of the study programme in the sense of adaptation of the study programme to the standards of SAAVŠ and the standards of VSK UNIZA, i.e. it is not a proposal for a new study programme. All formalised processes of the quality assurance system of higher education at UNIZA, all procedures in individual processes, as well as the responsibility of individual structures are respected during the adaptation of the study programme.</p> <p>The study programme of Forwarding and Logistics has been developed and submitted in full compliance with the formalised processes of the internal quality assurance system of Zilina University (hereinafter referred to as VSK UNIZA) - guideline No. 222, discussed by the Academic Senate of UNIZA on 4.10.2021, approved by the Scientific Council of UNIZA on 14.10.2021 and effective from 14.10.2021.</p> <p>The study programme of Forwarding and Logistics is not a new study programme, therefore, according to the UNIZA directive no. 204, it is subject to the rules for adapting the study programme to the SAAVŠ standards for study programmes - article 10.</p> <p>As part of the process of adapting the study programme in Forwarding and Logistics, the members of the Council of the Study Programme in Forwarding and Logistics were discussed in the Dean's College, subsequently approved by the Scientific Council of FPEDAS and appointed by the Dean. The Dean entrusted the Chairperson of the FSP ZAL Council with the task of bringing the study programme into line with SAAVŠ standards. The Chairperson of the Council of the SP ZAL submitted the proposal for the adaptation of the study programme to the standards to the Dean of the Faculty, who then submitted it to the authority from the practice and asked for its opinion. Subsequently, the Chairperson of the ZAL SP Council submitted a revised proposal for curriculum alignment to the Dean. The Dean of the Faculty submitted the proposal for the adaptation of the programme to the standards to the Council of Faculty Guarantors and, after their comments, to the FPEDAS Scientific Council for approval. Throughout the process, if there were significant comments on the proposal, it was sent back to the structure concerned to incorporate the comments.</p> <p>After the FPEDAS Scientific Council has approved the proposal for the adaptation of the study programme to the standards, the Dean submits an application to the UNIZA Accreditation Council via the UNIZA Accreditation Information System for the assessment of the compliance of the study programme with the standards.</p> <p>Throughout the whole process, the persons who assess and approve the study programme (the authority from practice, the FPEDAS Scientific Council and the UNIZA Accreditation Council) are different from the persons who prepare the proposal of the study programme for alignment.</p> <p>The nomination of members to the various structures is recorded in the minutes of the meetings of the Dean's College (in the Dean's Secretariat), and individual members are appointed by the Dean. The composition of the different structures is known and accessible.</p> <p>At the University level, the relevant policies, structures and processes are defined in UNIZA Directive 222 Internal Quality Assurance System at UNIZA (hereafter referred to as "IQAS" - https://www.uniza.sk/images/pdf/kvalita/2021/smernica-UNIZA-c-222.pdf) as follows:</p> <p>Policies: Directive No. 222, Article 7</p> <p>Structures: Directive No. 222, Art.10, Directive No. 210 Statute of the UNIZA Accreditation Council, UNIZA Directive No. 214 Structures of the Internal Quality System</p> <p>Processes: Directive No. 222, Art.16</p> <p>In addition to the above-mentioned Directive No. 222, further procedures related to the proposal of a new study programme or the proposal of a change in a study programme are defined in the following Directives:</p> <p>- Directive 203 - Rules for the development of recommended study plans for study programmes at UNIZA - https://www.uniza.sk/images/pdf/kvalita/2021/smernica-UNIZA-c-203.pdf</p>

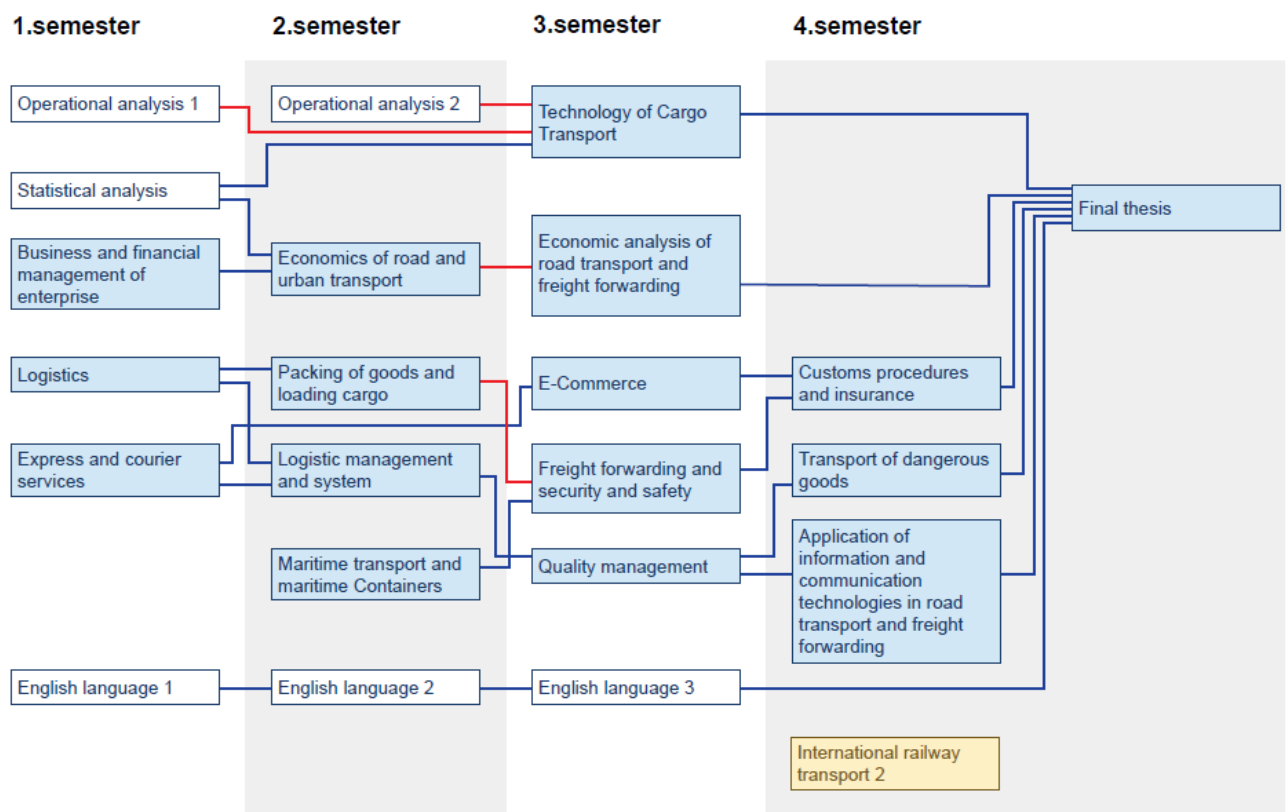
²Selected characteristics of the content of the study programme can be stated directly in the Course information sheets or supplemented by the information of the Course information sheets.



- Directive 204 - Rules for the creation, modification, approval and cancellation of study programmes at UNIZA - <https://www.uniza.sk/images/pdf/kvalita/2021/smernica-UNIZA-c-204-uplne-znenie.pdf>
- Directive 205 - Rules for the assignment of teachers to provide study programmes at UNIZA - <https://www.uniza.sk/images/pdf/kvalita/2021/smernica-UNIZA-c-205.pdf>
- Directive 212 - Rules for defining the workload of creative staff at UNIZA - <https://www.uniza.sk/images/pdf/kvalita/2021/smernica-UNIZA-c-212.pdf>
- UNIZA Directive No. 217 Resources to support educational, creative and other related activities of the University of Zilina - <https://www.uniza.sk/images/pdf/kvalita/2021/smernica-UNIZA-c-217.pdf>
- Directive No. 218 on collecting, processing, analysing and evaluating information to support the management of study programmes - <https://www.uniza.sk/images/pdf/kvalita/2021/smernica-UNIZA-c-218.pdf>
- UNIZA Directive No. 220 Evaluation of creative activities of employees in relation to quality assurance of education at UNIZA - <https://www.uniza.sk/images/pdf/kvalita/2021/smernica-UNIZA-c-220.pdf>
- Smernica UNIZA č. 221 Spolupráca UNIZA s externými partnermi z praxe - <https://www.uniza.sk/images/pdf/kvalita/2021/smernica-UNIZA-c-221.pdf>

b

Recommended study plans for individual study paths



Legend

- Core subject of the study field
- Subject outside the core of the study field
- Profile subject
- Non-profile subject
- Elective subject
- Prerequisite
- Study program pathway



c, e	The study programme, in the structure of compulsory, compulsory optional and optional courses Profile courses of the relevant study path (specialization) within the study programme					
	<p>The curriculum of the Freight Forwarding and Logistics programme is available at: https://akreditacia.uniza.sk/forms.php?id=2</p> <p>The course load in hours and the language in which the course is or may be taught is included in the information sheet for each course (https://akreditacia.uniza.sk/plany.php). The information sheet for a given course can be opened by clicking on the course in the curriculum.</p>					
d	Number of credits, the achievement of which is a condition for proper completion of studies					
	120					
	Other requirements that the student must meet within the study programme and for its proper completion, including the requirements for state examinations, rules for re-study and rules for the extension, interruption of study					
	<p>Other conditions to be met by the student during the course of study and for its proper completion, including the conditions for state examinations, rules for repeating the course of study and rules for prolonging and interrupting the course of study, are specified in Directive No. 209 Study Regulations for the 1st and 2nd Degrees of Higher Education at UNIZA (https://shportal1.uniza.sk/unizadocs/CP/Smernice/%C5%A0tudijn%C3%BD%20poriadok%20pre%201.%20a%202.%20stupe%C5%88%20V%C5%A0%20%C5%A1t%C3%BAdia%20na%20UNIZA/ANGLICKA%20VERZIA/Directive%20No_209%20as%20amended%20by%20Amendments%20No_1%20to%204.pdf) and as follows: and as follows.</p> <p><i>Conditions in the course of study: the conditions to be fulfilled by the student in the course of study, in the completion of the study plan, the gradual acquisition of credits and the subsequent enrolment in the next year of study are specified in the information sheets of individual courses in the section "Conditions for completing the course" and in Directive No. 209, Article 9 Verification of the acquired knowledge, skills and competences in the course, evaluation of learning outcomes, Article 12 "Closure of the year of study" and in Article 13 "Enrolment in the next year of study".</i></p> <p><i>Conditions for the proper completion of studies: these are laid down in Directive 209, Article 8 Enrolment and completion of courses, Article 16 'Proper completion of studies', Article 19 State examinations and Article 22 'Conduct of State examinations'.</i></p> <p><i>Rules on resitting: set out in Directive 209, Article 12(2) and (4), Article 13(9) and (10), and Article 23 'Resit and alternate dates of the national examinations'.</i></p> <p><i>Rules for extension: set out in Directive No 209, Article 2, paragraphs 11 and 12, Article 13, paragraph 13.</i></p> <p><i>The study rules for the conditions of students with special needs, in particular the admission procedure (Directive No. 209, Art. 5, para. 5), the possibility of authorising an individual study plan (Directive No. 209, Art. 3, para. 9) and the general conditions of study (Directive No. 209, Art. 11, para. 27), shall be implemented appropriately at the various stages of the study cycle.</i></p> <p><i>Students with specific needs have access to the UNIZA Counselling and Career Centre. At FPEDAS UNIZA the coordinator for students with specific needs is Assoc. Ing. Eva Nedeliaková, PhD., eva.nedeliakova@fpedas.uniza.sk.</i></p>					
e	For individual study plans, the institution states the requirements for completing the individual parts of the study programme and the student's progress within the study programme in the given structure					
		Proper completion of studies	Part of studies			
	number of credits for compulsory courses required for proper completion of studies/completion of a part of studies	120	1Y	2Y	3Y	4Y



	number of credits for compulsory optional courses required for the proper completion of studies/completion of a part of studies,	0	-	-	-	-
	number of credits for optional courses required for the proper completion of studies/completion of a part of studies	0	-	-	-	-
	number of credits required for the completion of studies/completion of a part of the studies for the common foundations and for the relevant specialization, in the case of a teaching combination study programme or a translation combination study programme	-	-	-	-	-
	number of credits for the final thesis and the defense of the final thesis required for the proper completion of studies	15	-	-	-	15
	number of credits for professional practice required for the proper completion of studies/completion of a part of studies	0	-	-	-	-
	number of credits required for the proper completion of studies/completion of a part of the studies for project work with the indication of relevant courses in engineering study programmes	0	-	-	-	-
	number of credits required for the proper completion of studies/completion of a part of the studies for artistic performances in addition to the final thesis in art study programmes	-	-	-	-	-
Rules for the verification of learning outcomes, students' assessment and the possibilities of appealing against the assessment						
<i>Study Regulations for the 1st and 2nd Cycle of Higher Education Studies at the University of Žilina in Žilina, Directive No. 209</i>						
f	Conditions for the recognition of studies or a part of studies					
	<p><i>The rules for the verification of learning outcomes and the assessment of students and the possibilities of corrective procedures against this assessment are specified in Directive No. 209 Study Regulations for the 1st and 2nd Degree of Higher Education at UNIZA (https://shportal1.uniza.sk/unizadocs/CP/Smernice/%C5%A0tudijn%C3%BD%20poriadok%20pre%201.%20a%202.%20stupe%C5%88%20V%C5%A0%20%C5%A1t%C3%BAdia%20na%20UNIZA/ANGLICKA%20VERZIA/Directive%20No_209%20as%20amended%20by%20Amendments%20No_1%20to%204.pdf) and as follows: and as follows.)</i></p> <p><i>The rules for the verification of learning outcomes and student assessment are laid down in Directive No. 209, Article 9.</i></p> <p><i>The possibilities of appeal against this assessment are set out in Directive 209, Article 10.</i></p> <p><i>The rules of access to redress for students of the Forwarding and Logistics Studies are as follows</i></p> <ol style="list-style-type: none"> <i>1. The student has the right to refuse the continuous assessment and the assessment in the examination, except for the assessment FX - insufficient. The refusal of an examination mark means a mark of FX, the next examination date is the student's remediation date, as long as the student is eligible for the next examination date. In this case, the student's grade will be registered in UNIZA AIVS. Only the most recent grade will be displayed in the electronic transcript.</i> <i>2. If the student receives the grade "FX - insufficient" in the examination, he/she may repeat the examination up to two times (first and second revision period), including the board examination.</i> <i>3. If the student receives the grade "FX - insufficient" in the first enrolment for a compulsory course and in the second enrolment for a remedial course, he/she must re-enrol for the course. If the second enrolment in the</i> 					



	<p><i>compulsory subject is also graded "FX - insufficient" in the second remedial term, the student will be expelled from the programme.</i></p> <p><i>4. The student has the right to request in writing, within one working day from the date of publication of the final grade in the AIVS system for a given course, an explanation of the results of the evaluation; an electronic request by e-mail is also acceptable, but it must be sent to the teacher from the student's official University e-mail address.</i></p> <p><i>5. Within 3 working days, the lecturer must make the result of the written examination available to the student, if the University's learning platform is used, or arrange a time for a verbal consultation, normally during the student's office hours, when the lecturer will allow the student to consult the assessed written work.</i></p> <p><i>6. If the student fails to pass the examination on the first repetition date, he/she may again request remediation in accordance with paragraphs 1 and 2 of this article and, if he/she disagrees with the assessment, he/she may request to be present at the consultation and explanation of the assessment by the Vice-Dean of Education or, in the case of university-wide programmes, by the Director of the Institute, who shall authorise the guarantor of the relevant programme to be present at the consultation on the assessment.</i></p> <p><i>7. If the student does not pass the examination on the first repetition date, he/she will take the examination on the second repetition date in the presence of two examiners, if the situation and the capacity of UNIZA allow it.</i></p> <p><i>8. If a student does not successfully pass the examination of a subject that he/she has already enrolled for the second time (the so-called transferred obligation) even on the first remedial term, he/she will take the examination on the second remedial term in the presence of two examiners.</i></p> <p><i>9. the student may apply for a board examination only if the internal regulations of UNIZA have been violated during the evaluation process of the given course, subsequently the course sponsor shall determine the holding of the board examination.</i></p> <p><i>10. The members of the commission for the board examination are appointed by the Vice-Dean for Education in cooperation with the subject guarantor for the faculty study programmes and the Vice-Rector for Education in cooperation with the subject guarantor for the university-wide study programmes.</i></p> <p><i>11. The student has the right to request the correction of even an interim evaluation of the student during the semester, immediately requesting the opinion of the instructor, who is obliged to explain the evaluation to the student. If the student does not agree with this explanation, he/she is entitled to request the opinion of the Vice-Dean for Education or the Vice-Rector for Education for university-wide study programmes, who will provide it in cooperation with the study programme guarantor within 15 calendar days.</i></p>
g	Topics of final theses of the study programme (or a link to the list) <i>This is a new study program</i>
h; 7e-f	Rules for the assignment, processing, opposition, defence and evaluation of final theses in the study programme; list of the supervisors of final theses with the assignment to topics (indicating the contact details)



The rules for assigning, processing, opposing, defending and evaluating final theses in the study programme at the faculty and university level are specified in Directive No. 209 Study Regulations for 1st and 2nd Degree Studies at UNIZA, Articles 18 - 23:

[02092021_S-209-2021-Studijny-poriadok-pre-1-a-2-stupen-VS.pdf \(uniza.sk\)](#)

The rules for assigning, processing and revising final theses at the Faculty are as follows:

1. The final thesis is a test of the knowledge, skills and competences acquired by the student during the course of study and of the student's ability to use them in solving tasks and specific problems related to the field of study.
2. The thesis and its defence form the subject of the State Examination and are worth 15 credits.
3. The subject of the dissertation is related to the content of the course, the programme and the field of study. It is based on the scientific research activities of the department, faculty, university and the needs of practice.
4. The final thesis in the study programme of Forwarding and Logistics Engineering is a Master's thesis.
5. The topic of the thesis is chosen by the student from the topics published by the Faculty of Forwarding and Logistics by the deadline set in the Faculty's academic calendar. After this deadline, the thesis topic will be assigned to the student.
6. The student may propose the topic of his or her thesis within the deadline set by the Faculty's academic calendar; the topic must comply with the requirements and elements set out in paragraphs 3 and 4 of this article.
7. The assignment for the final thesis will be handed over to the student by the Department of Forwarding and Logistics not later than the end of October of the winter semester of the final year of study.
8. The supervisor of the diploma thesis specifies the solution of the topic, its scope, recommends study and information sources, guides the student in the elaboration of the topic, evaluates the diploma thesis and the student's work, also comments on the degree of originality of the diploma thesis in his/her written opinion. The procedure and details are set out in the Directive No. 215 on theses, rigorous theses and post-doctoral theses in the conditions of the University of Zilina: <https://uniza.sk/index.php/univerzita/vseobecne-informacie/vnutorny-system-kvality>.
9. The head of the department to which the topic has been assigned appoints an opponent (if necessary, an advisor) for each dissertation. He/she appoints them from among professors, associate professors, assistant professors working in the field of study, researchers from outside UNIZA and experts with the necessary qualifications from practice. In the case of bachelor's theses, the examiners may also be doctoral students. The opponent of the thesis evaluates and classifies the thesis in his/her written opinion.
10. The principles of thesis preparation, formal requirements and the method of originality control are based on the valid methodological guideline of the Ministry of Education and Science of the Slovak Republic on the requirements for theses, their bibliographic registration, preservation and accessibility.
11. In the dissertation, the student's solution must include, in particular, a high-quality analysis of the problem under study, the elaboration of alternative proposals for solving the problem in a broader context beyond the given field, the evaluation of the proposals and the formulation of justifications for recommending a particular solution or solutions, or, in the case of technical disciplines, the elaboration of a recommended proposal based on the quality of the analysis. The second cycle undergraduate student must demonstrate, through the development of a dissertation, that he/she can apply the knowledge acquired and has the ability to solve problems creatively in new or unfamiliar environments, in broader contexts than his/her field of study. They have the ability to integrate knowledge and formulate decisions.
12. In accordance with the provisions of the Higher Education Act, the student must submit the thesis in electronic form to the Central Register of Theses, Dissertations and Postdoctoral Theses (hereinafter referred to as "CRZP"), and the level of originality of the submitted thesis will be verified on the basis of the information from the CRZP. The details are regulated by Directive No. 215 on theses, rigorous and habilitation theses in the conditions of UNIZA: <https://uniza.sk/index.php/univerzita/vseobecne-informacie/vnutorny-system-kvality>.
13. The student must submit the thesis no later than the deadline specified in the Faculty's academic calendar: <https://fpedas.uniza.sk/sk/studenti/vseobecne-informacie/akademicky-kalendar>.

The rules for submitting, processing, opposing, defending and evaluating final theses in the study program are set out at the faculty and university level in Directive no. 209 Study regulations for the 1st and 2nd degree of university studies at UNIZA, Art. 18 - 23:

[02092021_S-209-2021-Studijny-poriadok-pre-1-a-2-stupen-VS.pdf \(uniza.sk\)](#)

The rules for organising and conducting state examinations at the Faculty are as follows

State Examinations



The purpose of the state examinations is to check whether the student has acquired the knowledge and skills required by the curriculum and whether he/she is prepared for the profession. The study programme of Forwarding and Logistics Engineering is completed with a state examination.

2. State examinations are held in accordance with the provisions of the Higher Education Act. The state examination in the study programme of Freight Forwarding and Logistics, as well as in all the study programmes of the Bachelor's and Engineering study programmes of the Faculty, consists of a final thesis and its defence.

3. Students may take the State Examination only after fulfilling all other study obligations prescribed by the study programme.

4. A student may repeat the State Examination, or any of its components (i.e. the final thesis, the courses or the colloquium debate, if they are part of the State Examination), a maximum of twice, up to the duration of the longest possible study period, which corresponds to the standard duration of the study programme increased by two years.

5. The organisation of the State Examination is carried out by the Faculty of Freight Forwarding and Logistics in cooperation with the Department of Education. The details are determined by the Faculty by means of methodological guidelines, which are placed on the Faculty's website under the INTRANET tab and are addressed to the study advisors of the individual study programmes, who also communicate them to the students, together with an explanation.

6. The student must pass the State Examination (including its possible repetition) at the latest within the maximum period of study, which is equal to the standard length of the programme plus two years.

Examination Commission

1. The State Examination shall be taken by the student in one semester before the State Examination Board (hereinafter referred to as the "Board"). The examination board shall consist of a chairman and at least three other members. The Examining Board is appointed by the Dean.

2. The right to sit for the State Examination shall be granted only to university teachers holding the rank of professor and associate professor and other experts as defined in the Higher Education Act and approved by the Scientific Council of the Faculty. In the case of bachelor's degree programmes, university teachers holding the position of assistant professor with a third-level university degree may also take the examination. The examination boards for state examinations shall also include distinguished experts in the respective field of study from other universities, from legal entities conducting research and development in the Slovak Republic or from practice, as well as distinguished experts in a similar field of study from abroad, who are approved by the Faculty's Scientific Council.

3. At least two members of the examination board must be university teachers in the function of professor or associate professor in the case of engineering study programmes, and at least one member of the examination board must be a university teacher in the function of professor or associate professor in the case of bachelor study programmes.

Preparation for state examinations

1. State examinations are held on the dates determined by the Faculty's academic calendar:

<https://fpedas.uniza.sk/sk/studenti/vseobecne-informacie/akademicky-kalendar>

2. The Head of the Department of Freight Forwarding and Logistics shall enable the student to get acquainted with the opinion of the supervisor and the opponent of the final thesis on the date determined by the academic calendar of the Faculty, but not later than three days before the date of the defence.

3. The student must register for the state examination with the Faculty no later than the date specified in the Faculty's academic calendar.

4. The Faculty publishes the schedule of the State Examinations at least one week before the beginning of the State Examinations.

Course of the State Examination

1. State examinations are open to the public.

2. The course of the state examinations shall be administered by the chairman of the board of examiners, who shall be responsible for the activities of the board of examiners.



3. State examinations shall be held in the presence of the chairman and at least three other members of the examination board.
4. During the defence of the final thesis, the student shall present the results of the final thesis, comment on the opinion of the supervisor and the opponent of the final thesis and answer the questions on the final thesis.
5. As a rule, the thesis supervisor and the thesis opponent attend the thesis defence. Their participation is not a necessary condition for the State Examination.
6. The Examining Board decides on the result of the State Examination and the overall result of the study.
7. The subject of the State Examination is the number of credits awarded. The number of credits for the defence of the final thesis is set at 15 in the study plan of the study programme of Forwarding and Logistics. The board of examiners will also take into account the results obtained during the entire period of study.
8. The result of the State Examination is graded according to the internal regulations of the Faculty/Institute: "excellent", "insufficient", "passed" - in all other cases.
9. a) "passed with distinction" - if the student has passed the State Examination with the grade "excellent" and has achieved an overall weighted average grade: aa) in the 1st cycle: max. 1.3 (1.4 if at least one semester was spent abroad), ab) in the 2nd cycle: max. 1.2 (1.4 if at least one semester has been spent abroad), "fail" - if the student has passed the state examination with the grade "insufficient", "pass" - in all other cases.
10. The classification of the State Examination, as well as the classification of the overall result of the study, shall be decided by the Board by vote in a closed session on the day of the State Examination. In the event of a tie, the Chairman of the Board shall have the casting vote. The classification of the dissertation defence, the overall result of the State Examination and the overall result of the study shall be announced to the student by the Chairperson of the Board on the day of the State Examination.
11. A record of each student's state examination shall be drawn up and signed by the chairman of the examination board and the members of the examination board present.
12. The grade of the thesis defence is entered by the chairman of the board or by the person authorised by the chairman - the secretary of the board - in the student's electronic transcript in the AIVS.
13. If the student does not appear at the state examination (in the regular or make-up semester) on the date set and does not justify his absence in writing within 5 calendar days of this date, he will be awarded an "unsatisfactory" grade.

Repeat and alternative dates of the State Examination

1. A student who has received the grade "FX - insufficient" in the State Examination may retake the State Examination not more than twice, whereby the State Examination Board shall state in the minutes of the state examination:
 2. revision of the final thesis;
 3. change of the subject of the final thesis;
 4. repetition of the subject of the State Examination or the colloquium debate;
 5. a combination of the letters a, c or b, c.
6. A student who has received the grade "FX - unsatisfactory" in a state examination may register for a re-examination at the earliest on the next state examination date set by the academic calendar of the Faculty or by the Dean of the Faculty, but not earlier than two months after the date of the regular or first re-examination in which he/she failed.
7. If the Dean of the Faculty sets the date of the State Examinations, the date of the State Examinations is set by the academic calendar of the Faculty or by the Dean of the Faculty. The date must be announced by the Dean of the Faculty at least 30 calendar days before the date of the State Examinations
8. A student who has received the grade "FX - unsatisfactory" in the state examination at the second re-sit shall be expelled by the Dean of the Faculty on the grounds of failure to meet the requirements arising from the study programme and the study regulations of the University and the Faculty in accordance with Section 66(1)(c) of the Act on Higher Education; the date of expulsion shall be the date on which the decision takes legal effect.



	<p>9. If a student fails to take the State Examination or its re-examination on the appointed date and his absence is excused not later than 5 calendar days after the State Examination, the Dean of the Faculty shall appoint an alternative date for the State Examination and notify the student through the Head of the Department not later than 30 calendar days before the State Examination is to be held.</p> <p>10. A student who has postponed the State Examination or who repeats the State Examination must register for the next examination date. If this is not in the current academic year, he/she must enrol in the next academic year and pay the institution fees. He/she may interrupt his/her studies for the period until the national examinations are held.</p> <p>The complete documentation is kept at the Education Department of FPEDAS UNIZA (available for inspection on site):</p> <ul style="list-style-type: none">- Records of studies, records of state examination- Records on the student's life cycle - student file- Records on the completion of studies and the issue and delivery of graduation documents - Graduates' BookRecords of other than regular graduation - dropout, interruption of studies.
i	<p>Opportunities and procedures for participation in student mobility</p> <p>At the university level, these procedures are listed in Directive No. 219 – Mobility of students and employees of the University of Žilina in Žilina abroad, Art. 2. : directive-UNIZA-c-219.pdf and in Directive No. 209 Study Regulations for the 1st and 2nd levels of university studies at UNIZA Art. 7 : https://shportal1.uniza.sk/unizadocs/CP/Smernice/%C5%A0tudijn%C3%BD%20poriadok%20pre%201.%20a%202.%20stupe%C5%88%20V%C5%A0%20%C5%A1t%C3%BAdia%20na%20UNIZA/ANGLICKA%20VERZIA/Directive%20No_209%20as%20amended%20by%20Amendments%20No_1%20to%204.pdf (uniza.sk)</p> <p>Within the study program Freight forwarding and Logistics, the following options and procedures for participating in student mobility have been created:</p> <ol style="list-style-type: none">1. The study program allows for appropriate education outside the university in domestic and foreign academic institutions, as well as recognition of results achieved at these institutions. All necessary documents are available to students on the UNIZA and FPEDAS websites: Information for students about studying abroad: https://www.fpedas.uniza.sk/sk/studenti/vseobecne-informacie/studium-v-zahranici and Information about Erasmus mobility: https://www.fpedas.uniza.sk/sk/studenti/vseobecne-informacie/erasmus2. Completing part of the study at another university is conditional on:<ol style="list-style-type: none">a) an application for exchange studies and confirmation of acceptance by the partner institution (foreign mobility or internship),b) an agreement between individual partner institutions on the study (in the case of cooperation between UNIZA and another partner institution, which has an accredited study program in a given field of study at the partner institution or a similar field of study at a foreign partner institution, and which has a certified/accredited internal quality system of higher education or in accordance with the ESG 2015),c) an agreement between individual partner institutions on a joint study programme, which is also jointly accredited as a joint study programme in accordance with the internal system of quality assurance of higher education at UNIZA,d) a statement of study results in the case of letters a) to c) of this paragraph.3. To ensure student mobility, as well as studies in the faculty study programme, the main coordinator is the faculty coordinator, who is the vice-dean for development and foreign relations.4. The role of the coordinator is to organise partnership, mostly international cooperation in the educational field, to solve tasks related to sending and receiving students and to provide advisory services on study options. <p>At the university level, these procedures are listed in Directive No. 219 – Mobility of students and employees of the University of Žilina in Žilina abroad, Art. 2. : directive-UNIZA-c-219.pdf and in Directive No. 209 Study Regulations for the 1st and 2nd levels of university studies at UNIZA Art. 7 : https://shportal1.uniza.sk/unizadocs/CP/Smernice/%C5%A0tudijn%C3%BD%20poriadok%20pre%201.%20a%202.%20stupe%C5%88%20V%C5%A0%20%C5%A1t%C3%BAdia%20na%20UNIZA/ANGLICKA%20VERZIA/Directive%20No_209%20as%20amended%20by%20Amendments%20No_1%20to%204.pdf (uniza.sk)</p> <p>Within the study program Freight forwarding and logistics, the following options and procedures for participating in student mobility have been created:</p>



1. The study program allows for appropriate education outside the university in domestic and foreign academic institutions, as well as recognition of results achieved at these institutions. All necessary documents are available to students on the UNIZA and FPEDAS websites: Information for students about studying abroad: <https://www.fpedas.uniza.sk/sk/studenti/vseobecne-informacie/studium-v-zahranici> and Information about Erasmus mobility: <https://www.fpedas.uniza.sk/sk/studenti/vseobecne-informacie/erasmus>

2. Completing part of the study at another university is conditional on:

- a) an application for exchange studies and confirmation of acceptance by the partner institution (foreign mobility or internship),
- b) an agreement between individual partner institutions on the study (in the case of cooperation between UNIZA and another partner institution, which has an accredited study program in a given field of study at the partner institution or a similar field of study at a foreign partner institution, and which has a certified/accredited internal quality system of higher education or in accordance with the ESG 2015),
- c) an agreement between individual partner institutions on a joint study programme, which is also jointly accredited as a joint study programme in accordance with the internal system of quality assurance of higher education at UNIZA,
- d) a statement of study results in the case of letters a) to c) of this paragraph.

3. To ensure student mobility, as well as studies in the faculty study programme, the main coordinator is the faculty coordinator, who is the vice-dean for development and foreign relations.

4. The coordinator's role is to organise partnership, mostly international cooperation in the educational field, to solve tasks related to sending and accepting students and to provide advisory services on study options.

5. When studying at another university in the Slovak Republic or abroad, a contract is concluded between the student, the relevant UNIZA faculty or UNIZA and the partner institution that provides the study. Details are set out in the Decree of the Ministry of Education, Science and Technology of the Slovak Republic on the Credit System of Study. The contract is concluded before the student enters the receiving university.

6. The courses completed at the receiving university are recognized by the vice-dean for education at the faculty or, in the case of courses completed abroad, by the vice-dean for development and international relations, to the student based on an application, which will include a statement of study results, which the receiving university will prepare for the student at the end of his/her studies, as well as information sheets or syllabi of the completed courses. The evaluation of the course is recorded in the AIVS. The application and the related documentation become part of the student's personal study documentation maintained by the education department.

7. To properly complete studies in a bachelor's study program, a minimum of 180 credits is required, in the case of a standard study length of four years, 240 credits, in an engineering study program, 120 credits.

8. Credits obtained for successfully completing a course may be included in the total sum of credits within 3 years from the date of completion of this course.

Responsible persons:

prof. Ing. Miloš Poliak, PhD. – guarantor of the study program
(milos.poliak@funiza.sk)

doc. Ing. Katarína Valašková, PhD. – vice-dean for education (katarina.valaskova@uniza.sk)

The following employees are assigned to FPEDAS for students, who provide consultations on mobility:

- doc. Ing. Martin Bugaj, PhD. - faculty Erasmus+ coordinator: tel.: +421/41/513 34 56, e-mail: martin.bugaj@uniza.sk

- Ing. Vladimír Šalaga, PhD. - mobility coordinator at FPEDAS: tel.: +421/41/513 30 62, e-mail: vladimir.salaga@uniza.sk

Rules for adherence to academic ethics and rules for drawing consequences

Students of Forwarding and Logistics are guided in their education to observe the principles of academic ethics: UNIZA has a formalised code of ethics for its employees through Directive No. 207 Code of Ethics of the University of Žilina:

- The principles for UNIZA students are laid down in Art. Directive No. 207. This directive expresses the basic moral and ethical requirements for the academic community and other employees of the University in accordance with the Constitution SR, 131/2002 Coll., as amended, the Statute of the University and other regulations.
- Violations of academic ethics and subsequent measures are dealt with by the University Ethics Committee appointed by the Rector.



- Any member of the academic community and any employee of the University has the right to submit a complaint to the Chairman of the Ethics Committee in connection with the observance of the Code of Ethics.
- Any UNIZA employee, faculty member, student of UNIZA or any other person who has become aware of the actions of a student or employee of UNIZA which could be considered a violation of the Code of Ethics may submit a complaint about a violation of the Code of Ethics to the Chairman of the Ethics Committee.
- The opinion of the Ethics Committee in the case of a violation of the Code of Ethics shall include a recommendation or a proposal for corrective measures for further action by the competent decision-making bodies, i.e. the Rector, Dean or other head of a UNIZA component in accordance with the UNIZA Organisational Regulations.
- The outcome of the Ethics Committee's deliberations may also be a recommendation to initiate proceedings pursuant to Section 108f et seq. of Act No. 131/2002 Coll. on Higher Education, as amended, i.e. the annulment of the State Examination or its part by the Rector of the University.
- Student's actions against the principles of academic ethics, violation of the principles mentioned in article 7 of guideline no. 207, especially plagiarism in final theses, seminar papers, use of unauthorised practices during examinations, etc. may lead from the evaluation of the course of study with the grade "FX" to disciplinary proceedings according to guideline no. 201 of the Disciplinary Regulations for Students of the University of Zilina, which defines a "disciplinary offence" as a deliberate violation of legal regulations, internal regulations of UNIZA, its components or public order. 201 Disciplinary Regulations for Students of the University of Zilina, which defines a "disciplinary offence" as a culpable violation of legal regulations or internal regulations of UNIZA and its constituent parts, or of public order, and also defines the actions that constitute a disciplinary offence (Regulation No. 201, Article 2).

Thus, the rules for observing academic ethics and drawing consequences at UNIZA regulate:

- Directive 207 - Code of Ethics of the University of Zilina:

https://www.uniza.sk/images/pdf/uradna-tabula/smernice-predpisy/2021/12072021_S-207-2021-Etický-kodex-UNIZA.pdf

- Directive 201 - Disciplinary Regulations for Students of the University of Zilina:

[02092021_S-201-2021-Disciplinárny-poriadok-pre-studentov-UNIZA.pdf](https://www.uniza.sk/images/pdf/uradna-tabula/smernice-predpisy/2021/02092021_S-201-2021-Disciplinárny-poriadok-pre-studentov-UNIZA.pdf).

Disciplinary Committee of FPEDAS:

<https://fpedas.uniza.sk/sk/fakulta/vseobecne-informacie/organy-fakulty>

- Directive No. 215 on final, rigorous and habilitation theses in the conditions of the University of Zilina:

<https://www.uniza.sk/images/pdf/kvalita/2021/smernica-UNIZA-c-215.pdf>

- Directive No. 226 on copyright ethics and elimination of plagiarism in the conditions of the University of Zilina:

<https://www.uniza.sk/images/pdf/kvalita/2021/smernica-UNIZA-c-226.pdf>

Procedures for filing complaints and appeals by students

At the university level, the above-mentioned procedures are laid down in Directive No. 198 "Support for applicants and students with special needs at the University of Zilina" and Directive No. 209 "Study regulations for the first and second cycle of higher education at UNIZA".

UNIZA and the Faculty provide individual support and create appropriate conditions for students with special needs in their studies.

At the various stages of the study cycle, the study rules are applied appropriately to the conditions of students with special needs, in particular the admission requirements (Directive No. 209, Art. 5, para. 5), the possibility of approving an individual study plan (Directive No. 209, Art. 3, para. 9) and the general study conditions (Directive No. 209, Art. 11, para. 27).

The procedures applicable to students with special needs in a given programme are as follows:

- For study programmes, the Dean may, in the case of programmes offered at the Faculty, allow students with special needs who have serious health problems to study according to an Individual Study Plan (hereinafter referred to as "ISP").



- The ISP is developed by the student in cooperation with the programme supervisor and approved by the Dean or the Vice-Dean for Education in cooperation with the programme supervisor.
 - The conditions of study according to the ISP must be agreed with the lecturers, if possible not later than during the first week of the semester in question. The ISP must enable the student to acquire the same knowledge in the subjects of study as in the standard curriculum, using different forms and methods of teaching.
 - If an applicant with special needs is obliged to take an entrance examination, the Dean or the Vice-Dean for Education shall, on the basis of the application and after the assessment of the applicant's special needs in accordance with §100 (9) (b) of the Act on Higher Education, determine the form of the entrance examination and the manner in which it is to be conducted, taking into account the applicant's special needs and in accordance with Directive No. 198 Support for Applicants and Students with Special Needs at the University of Zilina in Zilina.
 - In justified cases, the Dean may, at the student's request, allow an individual form of study organisation for students with special needs and students from disadvantaged social backgrounds in accordance with Directive No. 198 Support for applicants and students with special needs at the University of Zilina.
- A student may apply for inclusion in the register of students with special needs if he/she agrees to an assessment of his/her special needs. The application is submitted to the relevant faculty coordinator at the beginning of the academic year.

The application shall be accompanied by the relevant documents, namely

(a) a medical certificate not older than three months, in particular a medical report, a report on the course and development of the illness and disability or an extract from the medical records; or

(b) a statement from a psychologist, speech therapist, educational psychologist, educational speech therapist or special education teacher.

- On the basis of the recommendation of the Special Needs Assessment Committee, the Dean issues a decision on the granting of Special Needs Student status for the entire duration of the programme at a given level. This document is used to identify the student in communication with lecturers and other university staff as appropriate.

- In some cases, on the recommendation of the Special Needs Assessment Committee, it may be decided to grant Special Needs status for one academic year to students with special needs whose health status is expected to improve.

Depending on the extent and nature of the special needs, the student with special needs will be entitled to support services at the University in accordance with section 100(4) of the Higher Education Act. Reasonable adjustments and support services will be provided throughout the duration of the programme.

Students can find out about their rights, information about support services and the necessary forms on the University and Faculty websites: <https://uniza.sk/index.php/studenti/vseobecne-informacie/studenti-so-specifickymi-potrebami>

Students with special needs have access to the UNIZA Counselling and Career Centre, as well as psychological counselling:

<https://www.uniza.sk/index.php/studenti/prakticke-informacie/poradske-a-karierne-centrum-uniza>

The coordinator for students with special needs at FPEDAS UNIZA is Assoc. Ing. Dr. Eva Nedeliaková, eva.nedeliakova@uniza.sk, tel.: +421 41 513 3409

Procedures for filing complaints and appeals by students

At the university level, these procedures are defined in Directive No. 209 Study Regulations for the 1st and 2nd Degree of Higher Education at UNIZA, Article 10.

Students of a given study programme have sufficient mechanisms for reviewing complaints in order to assert their rights:

- the existence of an anonymous complaints box,
- complaints submitted to their representatives in the Academic Senate of FPEDAS at the Education Department, to the Educational Secretary, the Head of Department, the Vice-Dean for Education and the Dean. The Dean of the Faculty deals with every complaint, whether anonymous or non-anonymous,



- Students can submit their suggestions at a meeting with the Dean, which is regularly organised by the student section of the FPEDAS Academic Senate, the proceedings of which are publicised via the Faculty Facebook page or the website: <https://fpedas.uniza.sk/sk/studenti/vseobecne-informacie/oznamy>.
- Students can also write their criticisms and suggestions in the quality survey, which is carried out at the faculty in the MsTeams application after each teaching session of the semester, where students can anonymously comment on the quality of the teacher's approach and the quality of the teaching itself through a rating scale of 1-5, while also providing a comment on the area evaluated,
- students will also be able to address their suggestions to their representatives on the Freight Forwarding and Logistics Programme Board.

The review of the suggestions is transparent and takes place with the participation of student representatives.

Directive 209 Study Regulations for the 1st and 2nd Degree of Undergraduate Studies at the University of Zilina: 02092021_S-209-2021-Studijny-poriadok-pre-1-a-2-stupen-VS.pdf (uniza.sk)

On an informal level, students can also take advantage of a meeting with the faculty management, information is available at <https://fpedas.uniza.sk/sk/studenti/vseobecne-informacie/oznamy/kava-s-dekanom>

Results of research into the quality of teaching and teaching methods:

<https://fpedas.uniza.sk/sk/fakulta/vseobecne-informacie/kvalita-vzdelavania>

5. Course information sheets of the study programme (In the structure according to Decree no. 614/2002 Coll)

To generate the list of courses, copy the study plan from the akreditacia.uniza.sk system into Excel, edit it so that only the 1st column is displayed and paste it into this file.
Course information sheets are available at: <https://akreditacia.uniza.sk/forms.php?id=2>
in the curricula section, where you can click on the subject and the corresponding curriculum will be displayed.
They are also listed under the title of each course in the list below:

**List of courses of the study programme
Freight Forwarding and Logistics
Subject**

1. st. year

Winter semester

- 1I2C101 Business and Financial management of Enterprise
- 1I2M101 Statistical Analysis
- 1I2M102 Operational Analysis 1
- 1I2P103 English Language 1
- 1I2S106 Express and Courier Services
- 1I2V201 Logistics

Summer semester

- 1I2C151 Economics of Road and Urban Transport
- 1I2C155 Packing of Goods and Loading Cargo
- 1I2C156 Logistics Management and Systems
- 1I2M151 Operational Analysis 2
- 120P153 English Language 2
- 1I2V151 Maritime transport and maritime Containers



Subject	
2. st. year Winter semester 1I2C102 Quality Management 1I2C201 Economic Analysis of Road Transport and Freight Forwarding 1I2C204 Technology of Cargo Transport 1I2C206 Freight Forwarding and Security and Safety 1I2P201 English Language 3 1I2S107 E-Commerce Summer semester 1I2C251 Transport of Dangerous Goods 1I2C254 Application of Information and Communication Technologies in Road Transport and Freight Forwarding 1I2C255 Customs Procedures and Insurance 1I2Z251 International Railway Transport 2 1I2C260 Final Thesis	

6. Current academic year plan and current schedule	
Academic calendar for academic year 2023/2024	
Current academic year plan	https://fpedas.uniza.sk/images/studium/akademicky_kalendar_fpedas_2023_2024.pdf
Current schedule	https://vzdelavanie.uniza.sk/vzdelavanie/rozvrh2.php

7. Persons responsible for the study programme			
A	A person responsible for the delivery, development, and quality of the study programme (indicating the position and contact details) Jozef Gnap, prof., Ing., PhD., function place - profesor, gnap@uniza.sk		
b – c	List of persons responsible for the profile courses of the study programme		
	Name, Surname, titles on the position of the associated professor or professor	Profile course name	Additional information
	Prof. Ing. Jozef Gnap, PhD. Prof. Ing. Miloš Poliak, PhD. Doc. Ing. Vladimír Konečný, PhD.	Technology of Cargo Transport Economics of Road and Urban Transport Final Thesis Business and Financial management of Enterprise Quality Management	



	<p>Doc. Ing. Iveta Kubásaková, PhD.</p> <p>Doc. Ing. Juraj Jagelčák, PhD.</p> <p>Doc. Ing. Andrej Dávid, PhD.</p> <p>Doc. Ing. Lucia Madleňáková, PhD.</p> <p>Prof. Ing. Radovan Madleňák, PhD.</p> <p>Doc. RNDr. Lucia Ďuricová, PhD.</p> <p>RNDr. Oľga Blažeková, PhD.</p>	<p>Application of Information and Communication Technologies in Road Transport and Freight Forwarding</p> <p>Economic Analysis of Road Transport and Freight Forwarding</p> <p>Logistics Management and Systems</p> <p>Customs Procedures and Insurance</p> <p>Packing of Goods and Loading Cargo</p> <p>Freight Forwarding and Security and Safety</p> <p>Transport of Dangerous Goods</p> <p>Logistics</p> <p>Express and Courier Services</p> <p>E-Commerce</p> <p>Statistical Analysis</p> <p>Operational Analysis 1, 2</p>		
D	List of teachers of the study programme (including doctoral students) with the assignment to the course			
	Name, Surname and titles	Profile course name	Organizational form provided by teacher	Additional information
	<p>Ing. Kristián, Čulík, PhD.</p> <p>Mgr. Jana Gazdíková, PhD.</p> <p>Mgr. Ivona Chupaň Kunertová</p> <p>Ing. Miroslava Mikušová, PhD.</p> <p>Ing. Ľubomír Černický, PhD.</p> <p>Ing. Jaroslava Kubáňová, PhD.</p> <p>Doc. Ing. Bibiána Buková, PhD.</p> <p>Ing. Zdenka Bulková, PhD.</p> <p>Ing. Dominik Benčo</p> <p>Ing. Katarína Ujlacká</p> <p>Ing. Dominika Jonasíková</p>	<p>Business and Financial management of Enterprise</p> <p>Operational Analysis 1, 2</p> <p>Express and Courier Services</p> <p>Economics of Road and Urban Transport</p> <p>Technology of Cargo Transport</p> <p>Quality Management</p> <p>Packing of Goods and Loading Cargo</p> <p>Packing of Goods and Loading Cargo</p> <p>Technology of Cargo Transport</p> <p>Final Thesis</p> <p>International Railway Transport 2</p> <p>International Railway Transport 2</p> <p>Logistics Management and Systems</p> <p>Quality Management</p> <p>Economic Analysis of Road Transport and Freight Forwarding</p>	<p>Seminars</p> <p>Lab.exercises</p> <p>Seminars</p> <p>Seminars</p> <p>Seminars</p> <p>Lab.exercises</p> <p>Seminars</p> <p>Seminars</p> <p>Seminars</p> <p>Seminars</p> <p>Seminars</p> <p>Lectures, Laboratory</p> <p>Laboratory</p> <p>Seminars</p> <p>Seminars</p> <p>Seminars</p> <p>Lab.exercises</p>	



	<p>Ing. Martin Zuzaniak</p> <p>Ing. Juraj Fabuš, PhD. Ing. Daniel Gachulinec Ing. Peter Fabián</p> <p>Mgr. Marek Valica Mgr. Andrea Záhorcová Gavláková Ol'ga Khrastinová, PhD.</p>	<p>Application of Information and Communication Technologies in Road Transport and Freight Forwarding</p> <p>Economic Analysis of Road Transport and Freight Forwarding</p> <p>Application of Information and Communication Technologies in Road Transport and Freight Forwarding</p> <p>E-Commerce E-Commerce Transport of Dangerous Goods</p> <p>English Language 1,2,3 English Language 1,2,3</p> <p>English Language 1,2,3</p>	<p>Seminars</p> <p>Lab.exercises</p> <p>Lab.exercises Lab.exercises Lab.exercises</p> <p>Seminars Seminars</p> <p>Seminars</p>	
G	Student representatives representing the interests of students of the study programme			
	Name, Surname and titles		Contact details	
	<p>Bc. Gabriela Vojtilova – Board member study program 2. Degree of study Freight transport and logistics</p> <p>Members of the student part of the FPEDAS Academic Senate: Alex Školnikovič</p> <ul style="list-style-type: none"> • Sofia Halasová • Ing. Marek Nagy • Robin Bednářik • Mária Sitárová • Samuel Slezák • Petra Cáderová • Sauli Alex Hakkarainen 		<p>e-mail: vojtilova1@stud.uniza.sk</p> <p>Akademický senát FPEDAS: https://fpedas.uniza.sk/sk/fakulta/vseobecne-informacie/organy-fakulty/akademicky-senat</p>	
H	Study advisor of the study programme			
	<p>The study advisors at FPEDAS are also published with contacts at: https://www.fpedas.uniza.sk/sk/studenti/vseobecne-informacie/studijni-poradcovia</p> <p>The study advisor for the study programme Freight Forwarding and Logistics is Ing. Jaroslava Kubáňová, PhD., e-mail: jaroslava.kubanova@uniza.sk, tel.: +421 41 513 3527</p>			
I	Other supporting staff of the study programme – assigned study officer, career counsellor, administration, accommodation department, etc.			
	<p>The School of Freight Forwarding and Logistics has sufficient support staff to meet the needs of students and teachers:</p> <ul style="list-style-type: none"> - Bc. Mária Ďurišová, maria.duriso2@uniza.sk - Other study officers (they are interchangeable): studref@funiza.sk - Head of the UNIZA Education Department: PhDr. Renáta Švarcová, renata.svarcova@uniza.sk. - Study advisor: Ing. Jaroslava Kubáňová, PhD., e-mail: jaroslava.kubanova@uniza.sk 			



- Coordinator for Erasmus and student mobility: Ing. Vladimír Šalaga, PhD., vladimir.salaga@uniza.sk
- Coordinator of psychological counselling for students and staff: Mgr. Michaela Žiaková, michaela.ziakova@uniza.sk - Counselling and Career Centre, which also includes psychological counselling: <https://uniza.sk/index.php/studenti/prakticke-informacie/poradenske-a-karierne-centrum-uniza>
contact person for the UNIZA catering facility: Anna Ďatková, anna.datkova@uniza.sk. For information about catering: <https://www.fpedas.uniza.sk/sk/uchadzaci/studentsky-zivot/moznosti-stravovania>
Contact person for UNIZA accommodation facilities for FPEDAS students: Anna Kačiaková, anna.kaciakova@uniza.sk. Information on student accommodation is available at: <https://www.fpedas.uniza.sk/sk/uchadzaci/studentsky-zivot/moznosti-ubytovania>
Contact person for social scholarships: Bc. Jana Závodská, jana.zavodska@uniza.sk. Information about scholarships: <https://www.uniza.sk/index.php/studenti/vseobecne-informacie/stipendia>
Faculty coordinator for students with specific needs: Assoc. Ing. Eva Nedeliaková, PhD., eva.nedeliakova@uniza.sk. Information for students: <https://www.uniza.sk/index.php/studenti/vseobecne-informacie/studenti-so-specifickymi-potrebami>
Coordinator for study abroad: Ing. Lucia Pijaková, lucia.pijakova@uniza.sk. Information on study abroad: <https://www.uniza.sk/index.php/studenti/vseobecne-informacie/studium-v-zahranici>

Erasmus+ mobility coordinator: Ing. Lucia Pijaková, lucia.pijakova@uniza.sk. Information about Erasmus+: <https://www.uniza.sk/index.php/studenti/vseobecne-informacie/erasmus>
Coordinator for tuition and fees: Bc. Jana Závodská, jana.zavodska@uniza.sk. Information on tuition and fees: <https://www.uniza.sk/index.php/studenti/prakticke-informacie/skolne-a-poplatky>
University library staff: <http://ukzu.uniza.sk/kontakt/>
e-learning advisors: Ing. Peter Fraňo, peter.frano@uniza.sk, Ing. Peter Malacký, peter.malacky@uniza.sk. Information about e-learning: <https://www.uniza.sk/index.php/studenti/prakticke-informacie/e-vzdelavanie>

Students of the Freight Forwarding and Logistics study programme also have ample opportunities for extra-curricular activities:
- Students' leisure time options are available at the link: <https://www.fpedas.uniza.sk/sk/uchadzaci/studentsky-zivot/volny-cas>
- opportunities to work in university student organisations in the field of sport and culture: <https://www.uniza.sk/index.php/studenti/studentsky-zivot/studentske-organizacie>

8.	Spatial, material, and technical provision of the study programme and support
A	<p>List and characteristics of the study programme classrooms and their technical equipment with the assignment to learning outcomes and courses (laboratories, design and art studios, studios, workshops, interpreting booths, clinics, priest seminaries, science and technology parks, technology incubators, school enterprises, practice centres, training schools, classroom-training facilities, sports halls, swimming pools, sports grounds).</p> <p>At the level of FPEDAS and UNIZA, sufficient spatial, material, and technical resources of the study programme are provided, which guarantee the achievement of the set objectives and learning outcomes. These are the following resources:</p> <ul style="list-style-type: none">• <u>Classrooms and laboratories</u> <p>The faculty is located in the BF building, Univerzitná 1, Zilina. For the provision of teaching it uses classrooms managed by the Rector's Office of the University of Zilina according to the timetable - university-wide classrooms, faculty classrooms and laboratories and departmental laboratories. The operability of these premises is ensured in terms of hygiene, fire protection, occupational health and safety, and it is assumed that the premises are sufficient for the planned number of students.</p> <p>University-wide classrooms:</p>



- 12 lecture teaching rooms with a capacity of between 280 and 117 seats,
- 38 classrooms with capacities ranging from 97 to 25 seats.

A list of university-wide classrooms is available at:

<https://vzdelavanie.uniza.sk/vzdelavanie/download/doc/UNIZA-ucebne-nazvy.pdf>

Virtual tours of university-wide classrooms are localized at:

<https://vzdelavanie.uniza.sk/vzdelavanie/rozvrh2.php>

Faculty classrooms and laboratories:

- 18 classrooms and laboratories (internet access is available in all areas).

A list of faculty classrooms and laboratories is available:

<https://vzdelavanie.uniza.sk/vzdelavanie/download/doc/UNIZA-ucebne-nazvy.pdf>

The following specialised classrooms and laboratories are used for the forwarding and logistics study programme to provide professional courses:

classroom BF 227 is a specialised classroom for the teaching of vocational subjects, in addition to multimedia equipment, it is equipped with teaching aids for vehicle construction and cargo securing equipment and ADR equipment.

Classroom description:

It is an excessively spacious specialized classroom with a seating capacity of 35 seats for the audience. The classroom is equipped with a number of moving models of vehicle structural units and real vehicle parts with technical sections for teaching processes.

Classroom equipment:

- Functional moving models of automotive structural units:
- The driving mechanism of a car (engine, clutch, gearbox, shafts, transmission, axle, brakes),
- Hydrodynamic clutch,
- automatic planetary gearbox
- Front drive axles with differential and steering mechanism,
- Other small parts.
- Automotive parts with technical sections:
- Bus transmissions with hydrodynamic converters,
- Three-shaft truck gearboxes,
- two-shaft car gearbox,
- Pivot axle with differential from a Tatra vehicle,
- Front and rear drive axles from an off-road vehicle,
- several smaller parts of friction clutches and gearboxes of road vehicles.

The classroom is used for teaching:

- Road vehicles
- Road vehicle design and technical aspects of vehicles
- Dynamics of road vehicles
- Forensic road traffic engineering
- Storage and handling of goods

- **laboratory BF 109** is equipped with computer technology, a data projector and new software for teaching information systems in transport procurement and transport monitoring.

Laboratory description:

The computer laboratory is equipped with sixteen computers with software for teaching traffic and transport process modelling in road transport (Aimsun, Omnitrans), for teaching loading and handling of goods (Truckstow) and for planning and optimising routes for road freight transport (Map&Guide|).

Laboratory equipment:

- 22 computers



- Data projector
- ADR equipment

The laboratory is used to teach the following subjects

- Forwarding and Logistics
- Freight Transport Technology
- Road transport technology
- Logistics and Transport Services
- Multimodal transport
- Quality Management
- Information Systems in CD and Forwarding
- Packing and loading of goods
- Intelligent Transport Systems
- Information and Communication Technologies in Forwarding and Logistics
- Modelling of Transport and Shipping Processes
- Fundamentals of Geographical and Information Systems
- Public transport services
- Fundamentals of ICT
- Transport of dangerous goods

- **laboratory BF 115** is equipped with computer technology and technical equipment for checking the driver's work.

Laboratory description:

Computer room equipped with 13 PCs with software for checking the work of road transport drivers and for teaching subjects requiring AutoCad software. Second and higher generation digital tachographs with accessories are available for students.

Laboratory equipment:

- 13 PCS
- Data projector
- Analogue tachograph
- Tachograph rings
- Stoneridge Digital Tachograph
- Siemens Digital Tachographs
- Card readers
- Data keys
- Siemens and Stoneridge training card set (driver card, company card and controller card) (reader, data key, training card set)
- ADR equipment

The laboratory provides training in the following subjects:

- Social and labour law in road transport
- Traffic engineering
- Quality Management
- Software for traffic engineering documents
- Road and urban communication
- Traffic organisation and management
- Fundamentals of Geographical and Information Systems
- Public passenger transport services
- Fundamentals of ICT



- **Vehicle diagnostics laboratory with a surface area of 450 m²:** equipped with measuring and diagnostic instruments.

Description of the laboratory:

The laboratory is used for the practical teaching of technical subjects such as vehicle operation and maintenance, cargo securing and warehousing and warehouse management of the Freight Forwarding and Logistics course. The laboratory is logically divided into areas where individual tests or measurements are carried out. The laboratories are equipped with functional road vehicles (MAN truck, Kia Ceed - 3x, Citroen C6). In the laboratories it is possible to measure basic operating characteristics of vehicles (engine performance, fuel consumption, exhaust emissions), diagnose vehicle geometry, lighting system, brake system. There is a workstation for testing the securing and correct loading of goods, as well as for testing lashing straps and demonstrating the packaging of dangerous goods.

Laboratory Equipment:

- Maha MSR 1050 - Cylindrical Power Tester, Vehicle Dynamometer
- Maha LPS 2000 - Cylindrical power tester, on-board dynamometer
- Maha MGT-5 Exhaust Gas Analyser
- Maha MDO-2 Smoke Analyser
- AutoCom Diagnostics
- Bosch KTS 540 Diagnostics
- MTPro Oscilloscope
- Motex 7547
- Gamar Logic 100
- Balco B945 Automotive Wheel Balancer
- Decelerometer XL Meter
- HiScan Diagnostics
- Fuel Flow Meters
- Triaxial Accelerometers
- Load Gauge Kits of various capacities up to 5t
- Wheel (axle) scales for heavy vehicles Tenzovahs
- Diesel engine with clutch, gearbox, transfer case and front axle drive with suspension (KIA/Hyundai)
- Rear drive axle with suspension and suspension system (KIA/Hyundai)
- Avia overdrive transmission
- Skoda diesel engine with technical cuts
- Tearing machine Testometric
- Examples of lashings, tie-down lashings, skid plates, load corner protectors
- Different types of pallet trucks - forklift, weighted

The laboratory provides instruction in the following subjects

- Drives of road vehicles
- Road vehicle diagnosis and repair
- Road vehicle construction and technical aspects of vehicles
- Packing and loading of goods
- Road transport technology

Classroom BG 209 is a classroom that is part of the vehicle diagnostics laboratory itself, it is designed for the needs of teaching in the laboratory.

Classroom Description:

It is a classroom with a capacity of 24 seats for students with a floor area of 36 m², where load securing tests are also carried out.



The classroom is used for the basic theoretical analysis of problems for technical subjects, whose laboratory exercises are carried out in the KCMD laboratory.

Classroom equipment:

The equipment of the classroom includes practical exhibits of the basic structural parts of the engine (crankshaft, pistons, etc.). A model of a spark-ignition internal combustion engine is placed in the classroom, on which practical demonstrations of the localization of the basic electronic components involved in the preparation of the fuel mixture are demonstrated in the teaching process. In the classroom, diagrams of the electronic control of internal combustion engines are depicted on the walls.

Science and Technology Parks:

Students of Freight Forwarding and Logistics have the opportunity to participate in project activities under the guidance of teachers and scientific staff in the Smart City Laboratory and the Human-Machine Interaction Laboratory, which are part of the University Science Park, as well as in other UNIZA scientific research centres. Research areas of the University Science Park: <https://uvp.uniza.sk/oblasti-vyskumu/>

Technology incubators:

Students of Freight Forwarding and Logistics have the opportunity to participate in a new incubation programme designed for students, young researchers and others interested in creating innovations in various fields from a commercial environment. They also have the opportunity to participate in a unique university-wide course aimed at developing entrepreneurial and innovative thinking: the Vocation Entrepreneur - Startup Programme:

<https://uniza.sk/index.php/studenti/studentsky-zivot/povolanie-podnikatel-startup-program>

At the university level, it defines the structures and processes of spatial, material and technical provision of study programmes Directive 217 Resources to support educational, creative and other related activities of the University of Zilina: <https://www.uniza.sk/images/pdf/kvalita/2021/smernica-UNIZA-c-217.pdf>

B **Characteristics of the study programme information management** (access to study literature according to Course information sheets, access to information databases and other information sources, information technologies, etc.)

Students of the Freight Forwarding and Logistics study programme have access to study literature, information databases and other information resources as follows:

• **Access to study literature:**

The University Library of the University of Zilina (UK UNIZA <http://ukzu.uniza.sk>) is a central workplace providing complex library and information activities within the profile of the University of Zilina, its individual fields of study and study subjects through the acquisition and access to specialised monographs, textbooks, scripts, standards, journals, legislative documents, periodical literature, statistical surveys and yearbooks, language and specialised dictionaries, encyclopaedias, electronic information carriers, electronic information resources, electronic books.

UK UNIZA together with its sub-libraries reached 215,398 library units and subscribed to 241 periodical titles, including 118 foreign titles. The annual increase was 3,408 library units. Foreign titles account for about 60% of the library's total collection. There are 3,032 audiovisual and electronic items in the collection, including 154 digital books and electronic scripts/learning texts.

There are 3 study rooms with a capacity of 216 seats. 3 silent boxes have been added to allow individuals or groups of up to 10 users to study in a separate, quiet area. The Silent Boxes allow users to access the Internet from their own PC, with the possibility of hiring a data projector and printing materials. The silent boxes are equipped with flipcharts and a whiteboard. A workstation for disabled readers is available in the lending area. In addition to electrically adjustable desks, there is a specially adapted computer with voice input, a special keyboard and a programme to facilitate learning. There is a wheelchair accessible entrance to these areas.



Outside the entrance to the library there is a smart bench that can connect to Wi-Fi, charge phones and other mobile devices.

21,172 library units (basic study literature, electronic and audiovisual documents, theses and dissertations, standards) and periodical literature are freely available for full-time students in the study rooms. Electronic databases corresponding to the subject profile of the University are accessible in the study rooms (also from other IP addresses of the University) - a total of 14 databases, most of which provide access to full text resources. The service includes access to the standard database with multiple access for individual faculties. The number of searches in the EIZ is 163,195. The number of electronic documents downloaded/viewed from the collection is 96,047. The University Library has its own website, Facebook and Instagram.

In addition to the UK Library collection, there are sub-libraries (109 sub-libraries) in the departments, where students can borrow books. FPEDAS lecturers try to make as much information as possible available to students and therefore publish some of the course literature in electronic form. Chapters from textbooks, lecture presentations, diagrams and methodological procedures needed for exercises are published by teachers in the University's e-learning system.

Teachers of FPEDAS publish author's works - monographs, university textbooks and scripts - through the University Publishing House EDIS, which are based on the needs of teaching individual subjects.

The University publishes its own journals:

<https://www.uniza.sk/index.php/vedci-a-partneri/vyskumne-zazemie/vedecke-casopisy>

- **Access to information databases:**

Students can use databases subscribed by the university such as WOS, SCOPUS, Springer Online, Oxford Publishing, Science Direct, Wileys, etc.

- **Access to other information resources:**

Academic Information and Earning system UNIZA (AIVS)

The basic information system for the educational process at the University of Zilina is the Academic Information and Educational System. The AIVS is accessible for students from the university area and from the Internet. It covers the detached Krakoviaks of the university. The WiFi network of the University supports EDUROAM.

Currently, AIVS services cover the entire life cycle of a student, from application to final exams and activities related to the completion of studies at the University. The AIVS supports the management of the study agenda in the faculties and other parts of the university, in all levels, forms and types of higher education, as well as decision-making at the faculty management level. It is used for the registration of applicants, students and graduates, for the monitoring of study results, for the support of the credit system of studies according to section 62 of Act No. 131/2002 Coll., for the support of the creation of the timetable, for the registration of the teaching load of teachers and workplaces, for the provision of social benefits, scholarships and accommodation. It supports the creation of ECTS information packages (§ 20(1)(e)), graduation activities (certificates, diplomas) and the processing of diploma supplements (§ 68(1)(c)).

The AIVS consists of subsystems:

- a) Admission procedure subsystem - processing of applications (electronic/classic), results and their evaluation, communication with applicants (invitations, announcements and statements), processing of statistics for the MoE,
- b) Subsystem "Education" - which consists of modules:
 - Register of students
 - Administration of studies (programmes, curricula, course information sheets)
 - Enrolment
 - Schedule and resource management (classrooms, technical equipment)
 - Examination administration (announcement of examination dates, registration for examinations)



- Course of studies, registration of study results, continuous evaluation of study results (Internal Regulation No. 113 Internal System of Quality Assurance of Education at the University of Zilina in Zilina)
- Study stays (mobility), data are part of the student register and are exported to the Central Student Register.
- c) The subsystem "Conclusion of studies" consists of the modules "Final theses" and "State examinations".
 - The "thesis" module is aimed at supporting activities:
 - Assignment of thesis topics by the department or teacher;
 - Selection of the dissertation topic by the student;
 - Approval and confirmation of the topic and the student by the department;
 - Export of basic data from the AIVS to the local IS repository of final theses - EZP (Internal Directive No. 103/2018 on final theses under UNIZA conditions);
 - submitting the completed thesis to the EWP at UNIZA; importing data on the status of the thesis and the compliance protocol from the EWP.
 - The "State Examinations" module enables
 - Establishment of state examination committees by the department;
 - Define state examination subjects;
 - Registration of state examination subjects - graduating students;
 - Distribution of students by days and committees;
 - registration of examination results for individual state examination subjects; registration of final thesis evaluation; on-line printing of the state examination certificate (signed by the state examination commission);
 - Diploma printing is carried out in the study departments.

Internal Directive 103 applies to the preparation of the thesis, its submission to the EWC and its follow-up. The AIVS is integrated with other information systems that are part of the University Intranet, such as the University Library (thesis registration, thesis authentication), accommodation (waiting list, accommodation, payment registration...), student card issuance and management, access system, user management (identity management), attendance system (doctoral student attendance). The AIVS is connected to the system of students' university email addresses and to digital certificate and electronic signature applications in selected AIVS services - login to the system, signing documents (e.g. exam reports, theses,...).

The UniApps application allows access to AIVS data and services from Android mobile devices, in line with the University's policy of using mobile technology. The University encourages students to use their own mobile devices. UniApps allows full-time Level 1 and Level 2 students to access information from anywhere and at any time using a mobile device. The following functionalities are currently available: timetable, user profile, exam dates, exam registration, exam results.

Sub-processes I and II. University degree supported by the AIVS: definition of the conditions for admission; processing of applications; admission, appeals; status of studies (enrolment, interruption, transfer from another university, withdrawal); choice of electives; control of studies and enrolment in the final year; incentive grant; announcement of thesis topics and choice of topics; official allocation of thesis topics; preparation of state examinations; submission of theses (ESP); state examinations; archiving of documents; export to the CRS.

2. e-learning

At UNIZA, e-learning is based on the LMS Moodle. The organisation of courses is based on guided learning with the support of information and communication technologies in close connection with the Academic Education and Information System. E-learning has been used at the University since the academic year 2004/2005 (<https://uniza.sk/index.php/studenti/prakticke-informacie/e-vzdelavanie>).

- **Internet access:**

All the classrooms and laboratories where the students of Freight Forwarding and Logistics are taught have unlimited access to the Internet via the university network. UNIZA operates its own Wi-Fi network. By connecting to the university Wi-Fi network, which is available in all UNIZA premises, students have free access to the UNIZA and FPEDAS websites, as well as to the Internet and the Faculty's FB. The University Wi-Fi network supports EDUROAM. UNIZA students also have access to the Microsoft Office 365 software package. The



	<p>student licence allows them to use Office 365 web and desktop applications throughout their studies. The University of Zilina also has a Total Academic Headcount (TAH) licence for MATLAB & Simulink - https://ikt.uniza.sk/uniza-wiki/category/software/matlab/. The University of Zilina has a licence for engineering and simulation software from Ansys.</p> <p>At the university level, the structures and processes of information support for the study programme are defined in Directive 218 on the collection, processing, analysis and evaluation of information to support the management of study programmes: https://www.uniza.sk/images/pdf/kvalita/2022/smernica-UNIZA-c-218-dodatok-1.pdf</p>
*C	<p>Characteristics and extent of distance education applied in the study programme with the assignment to courses. Access, manuals of e-learning portals. Procedures for the transition from contact teaching to distance learning.</p> <p>The study programme in Forwarding and Logistics is offered on a full-time basis. However, due to the emergency situation of preventing the spread of the COVID-19 disease, since March 2020 it has been provided remotely through the MS Teams application, about which the students were informed well in advance by the orders of the Rector and the Dean and through e-mail communication with the lecturers.</p> <p>A separate team has been and will be set up for each course, with students and lecturers assigned via the addresses provided. For reasons of quality control, the teams are also made up of senior members of staff - supervisor, head of department, vice-dean for education, dean. Within each subject, separate channels are created for lectures and exercises for individual study groups.</p> <p>Lecturers provide students with study materials in electronic form, mainly via e-mail and the MS Teams and Moodle platforms.</p>
D	<p>Institution partners in providing educational activities for the study programme and the characteristics of their participation.</p> <p>The following companies or organisations have available staff to deliver selected lectures on the study programme:</p> <ul style="list-style-type: none">- Ministry of Transport of the Slovak Republic,- Association of Logistics and Freight Forwarding of the Slovak Republic.
E	<p>Characteristics of the possibilities for social, sports, cultural, spiritual and social activities</p> <p>The possibilities for social, sporting, cultural, spiritual and community enjoyment are described in Directive No. 217 – especially Articles 17, 18 and 19. (Link: https://www.uniza.sk/images/pdf/kvalita/2022/smernica-UNIZA-c-217-dodatok-1.pdf)</p>
F	<p>Possibilities and conditions for participation of the study programme students in mobilities and internships, application instructions, rules for recognition of this education</p> <p><i>All students of the Freight transport and logistics study program are provided with equal and transparent access, provided they meet the conditions - criteria of the given form of mobility, pursuant to Directive No. 219, Article 3, Paragraph 1.</i></p> <p><i>The given conditions are:</i></p> <ul style="list-style-type: none"><i>a) application for exchange studies and confirmation of acceptance by the partner institution (foreign mobility or internship),</i><i>b) agreement between individual partner institutions on studies (in the case of cooperation between UNIZA and FPEDAS with another partner institution that has an accredited study program in the given study field at the partner institution or a similar study field at a foreign partner institution, and that has a certified/accredited internal quality system of higher education or ESG 2015),</i><i>c) agreement between individual partner institutions on a joint study program, which is also jointly accredited as a joint study program in accordance with the internal quality system of higher education at UNIZA (Directive No. 219, Art. 2, Paragraph 3).</i>



Every student who has been approved by the selection committee and submits a document confirming the approval of the study stay abroad can complete part of his/her studies at a foreign university (host university), within the framework of the European Union programs, Erasmus+, the National Scholarship Program, SAIA, the Fulbright Commission, cross-border cooperation, bilateral programs, and others.

The subjects completed at the host university are recognized by the guarantor of the study program in cooperation with the vice-dean for education, based on his/her application, which includes a statement of study results, which the host university will prepare for the student at the end of his/her studies, as well as information sheets or syllabi of the completed subjects. (Directive No. 219, Art. 8)

Responsible persons:

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Every year, in a standard situation, an average of more than 50 students of the faculty travel abroad to study (Annual reports on the activities of the faculty, Tab. 28): <https://fpedas.uniza.sk/sk/fakulta/vseobecne-informacie/uradna-tabula>

At the university level, these processes are defined by directives:

Directive 209 – Study Regulations for the I. and II. stages of higher education at the University of Zilina in Zilina, Art. 7, par. 7 - 12:

[02092021_S-209-2021-Studijny-poriadok-pre-1-a-2-stupen-VS.pdf](#) (uniza.sk)

and Directive No. 219 – Mobility of students and employees of the University of Zilina abroad:

<https://www.uniza.sk/images/pdf/kvalita/2021/smernica-UNIZA-c-219.pdf>

9.	Required abilities and admission requirements for the study programme applicants
A	<p>Required abilities and necessary admission requirements</p> <p>The required skills and prerequisites for admission to study are formalized by:</p> <ul style="list-style-type: none">• directives: admission procedure: Directive No. 209, Art. 5 and Directive No. 218, Art. 8 and 9: 02092021_S-209-2021-Studijny-poriadok-pre-1-a-2-stupen-VS.pdf (uniza.sk)• a document approved by the Academic Senate of FPEDAS: "Principles and rules of the admission procedure for studies at the Faculty of Transport Operations and Economics for the 2nd level of study": https://www.fpedas.uniza.sk/images/prijimacie_konanie/zasady_a_pravidla_prijatia_2022-2023_ing.pdf• orders and methodological guidelines of the Dean of the Faculty on the Faculty's website <p>Basic condition for admission to studies</p> <ol style="list-style-type: none">1. The basic condition for admission to a second-level study program is obtaining a first-level university education (Act No. 131/2002 Coll. on Higher Education, as amended later regulations) within the given field of study.2. In the case of a foreign applicant or a student who has completed his studies abroad, the student shall submit, with the application for higher education, at the latest upon enrolment for studies, a decision on the recognition of the document on completion of the first-cycle higher education by the relevant institution in the Slovak Republic, or shall request UNIZA to recognize the document on education.3. Written and oral proficiency in Slovak or Czech is required for studies at the faculty. <p>Admission to studies without an entrance exam:</p> <ol style="list-style-type: none">1. Applicants are admitted without an entrance exam based on the weighted average of grades they achieved at the 1st level of university studies, if the study programs are:



- road transport (specialization road transport, expert activities in road transport),
 - railway transport,
 - air transport (specialization air transport, aircraft maintenance technology),
 - forwarding and logistics,
 - postal engineering.
2. Applicants are admitted without an entrance exam who achieved a weighted average of grades in the study up to 2.00 inclusive during the 1st level of studies, if the study programs are:
- economics and business management,
 - financial management,
 - electronic commerce and management.
3. Other applicants take an entrance exam.
- Entrance exam:
1. The entrance exam is conducted in the form of a knowledge test from the 1st stage of the study program.
 2. Individual test questions are from the following areas:
 - economics
 - mathematics
 - a selected foreign language (English, Spanish, German, French and Russian).
 3. Applicants answer the questions by marking the answer in the test sheets for individual areas.
 4. An applicant can receive from 0 to 100 points for correct answers.
 5. For an applicant with special needs, at his request and based on the evaluation of his specific needs in accordance with §100 paragraph 9 letter b) of the Higher Education Act, the dean will determine the form of the entrance exam and the method of its implementation, taking into account his specific needs and in accordance with Directive No. 198 Support for applicants for studies and students with special needs at the University of Zilina in Zilina.
 6. The applicant is obliged to present an identity card, a university diploma and a diploma supplement for bachelor's studies at the entrance examination. If the applicant does not have a university diploma and a diploma supplement, they must submit them no later than the day of registration for engineering studies.

B	Admission procedures
	<p><i>Admission procedures for studies are formalized by:</i></p> <ul style="list-style-type: none">• <i>directives: admission procedure: Directive No. 209, Art. 5: 02092021_S-209-2021-Studijny-poriadok-pre-1-a-2-stupen-VS.pdf (uniza.sk)</i>• <i>and Directive No. 218, art.8 and 9: smernica-UNIZA-c-218.pdf</i>• <i>a document approved by the Academic Senate of FPEDAS: "Principles and rules of the admission procedure for studies at the Faculty of Transport Operations and Economics for the 2nd level of study": https://fpedas.uniza.sk/images/prijimacie_konanie/zasady_a_pravidla_prijatia_2022-2023_ing.pdf</i>• <i>orders and methodological guidelines of the Dean of the Faculty on the Faculty's website</i> <p><i>The admission procedure is governed by the following rules:</i></p> <ul style="list-style-type: none">• <i>An application is submitted for a specific study program. If an applicant wants to participate in the admission procedure for multiple study programs at FPEDAS, it is necessary to submit applications for each study program separately and pay a fee for each application.</i>• <i>If an applicant wants to participate in the admission procedure at several UNIZA faculties, the application must be submitted separately to each faculty with the payment of the relevant fee set by the faculty.</i>• <i>Applicants fill out an electronic application or the form Application for Higher Education Studies – 2nd level. The electronic application can be completed via the UNIZA website https://vzdelavanie.uniza.sk/prijimacky/index.php or the University portal https://prihlaskavs.sk/sk/.</i>• <i>If the application for studies is incomplete, the applicant will be asked to complete it.</i>• <i>In case of non-participation or failure in the admission procedure, the faculty does not refund the admission procedure fee.</i>• <i>The attachments to the application for engineering studies include:</i><ol style="list-style-type: none">1. CV,2. confirmation of payment of the admission procedure fee,3. diploma from the 1st level of higher education studies.• <i>Electronic attachments must be sent together with the electronic application.</i>• <i>The admission fee (for each application) is:</i><ol style="list-style-type: none">1. €30 – EU citizens,2. €50 – non-EU citizens.• <i>The fee must be paid to the following address:</i>



*o University of Zilina, Univerzitná 1, 010 26 Zilina
o bank: State Treasury
o account number in IBAN format: SK81 8180 0000 0070 0026 9888
o constant symbol: 0308*

o variable symbol: 10132 – engineering studies

- *Payment can be made by bank transfer or postal order to the above-mentioned account.*
- *When paying the fee from EU member states, EEA contracting countries, territories that are considered part of the EU (Article 299 of the Treaty of Rome) and countries that have voluntarily joined SEPA, use BIC: SPSRSKBAXXX, IBAN: SK81 8180 0000 0070 0026 9888.*
- *Tuition fees are set according to the Higher Education Act.*
- *Information on the amount of tuition fees for the relevant academic year will be published by the University of Zilina on the website by the specified dates.*
- *Applicants from the Czech Republic can use the form valid in the Czech Republic to submit an application for study.*
- *Submission of a properly completed application by the specified date and payment of the admission fee by the specified date are a condition for the applicant to be included in the admission procedure.*

C Results of the admission process over the last period

The results of the admission procedure are regularly published in the Annual Report on the Faculty's Activities in the Educational Activities section: <https://fpedas.uniza.sk/sk/fakulta/vseobecne-informacie/uradna-tabula>

The process of evaluating the admission procedure for the study program Freight transport and logistics is as follows:

1. Based on the admission procedure, the following are admitted to study:

2. applicants who have met the prerequisites for admission to study without an entrance exam,
3. applicants who have completed the entrance exam and made it to the list of admitted applicants.
4. When creating the list of admitted applicants who have passed the entrance examination, the order of applicants determined by the respective number of points that the applicants obtained from the knowledge test from the 1st stage of the study program, as well as the decision of the Dean of the Faculty on the final number of admitted applicants, is accepted. The Dean decides on the final number of admitted applicants based on the capacity of the given study program.

5. The results of the admission procedure are informed about:

6. applicants who have met the prerequisites for admission to study without an entrance examination - via the UNIZA website <https://vzdelavanie.uniza.sk/prijimacky/index.php>, where information about their admission is provided,
7. applicants who have passed the entrance examination - via the UNIZA website <https://vzdelavanie.uniza.sk/prijimacky/index.php>, where information about their admission / non-admission and the number of points that the applicants obtained in the entrance examination is provided.
8. All accepted applicants will receive a Decision on Admission to Studies signed by the Dean of the Faculty, Vice-Dean for Education, no later than 30 days.
9. All rejected applicants will receive a Decision on Non-Admission to Studies signed by the Dean of the Faculty, or Vice-Dean for Education, no later than 30 days.
10. The decision on admission to studies delivered to the applicant also includes the procedure for enrolling the applicant for studies.
11. Each applicant has the right to inspect the documentation of his/her admission procedure upon request.
12. The Dean of the Faculty will allow the applicant to be admitted conditionally (pursuant to Section 58, Paragraph 1 of the Higher Education Act) if the student had objective reasons for not meeting the basic conditions for admission to studies, which are assessed individually. The right to enroll in a conditionally accepted study program shall expire if the applicant fails to demonstrate compliance with the basic admission requirements by the date set for enrollment at the latest.
13. The admission requirements for foreign applicants are the same as for applicants from the Slovak Republic. Foreign students who study in a language other than the state language pay tuition fees according to the conditions set out in Section 92, paragraph 8 of the Higher Education Act. Tuition fees are set by the UNIZA directive and published for the relevant academic year on the university website.



	<p>14. Foreign students who study in the Slovak language do not pay tuition fees. Applicants who do not actively speak the Slovak or Czech language are required to successfully complete language training (with the option of completing it at UNIZA). Foreign applicants accepted on the basis of intergovernmental agreements, bilateral treaties or for scholarship holders of the Slovak Government are subject to the conditions set out in the relevant documents.</p> <p>The above process is part of the document Principles and Rules of the Admission Procedure for Studies at the Faculty of Transport and Communications Operations and Economics for the 1st Level of Study (for the academic year 2025/2026):</p> <p>https://fpedas.uniza.sk/images/studium/Zasady_pravidla_%20prijatia_2025-2026_Ing.pdf , which was approved by the Academic Senate of FPEDAS.</p>
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10.	Feedback on the quality of provided education
A	Procedures for monitoring and evaluating students' opinions on the study programme quality
	<p>Monitoring procedures and evaluation of students' opinions on the quality of the study program are regulated by Directive No. 223 Monitoring and periodic evaluation of study programs: https://www.uniza.sk/images/pdf/kvalita/2022/smernica-UNIZA-c-223-dodatok-1.pdf</p> <p>The faculty collects, analyzes and uses all relevant information obtained from students. This data is evaluated in the annual Annual Report on FPEDAS activities: https://fpedas.uniza.sk/sk/fakulta/vseobecne-informacie/uradna-tabula, in reports from individual surveys and on their basis the necessary steps are taken to manage the SP.</p> <p><i>The faculty monitors student satisfaction with the quality of education and with the approach of teachers to students at the level of study programs, including the transport and logistics program. The reports are published for each semester of the academic year at: https://fpedas.uniza.sk/sk/fakulta/vseobecne-informacie/kvalita-vzdelavania, in the section: Research results in the field of quality of education.</i></p> <p>Reports from individual monitoring and evaluations for the last period at FPEDAS are available at the following links:</p> <p>https://www.fpedas.uniza.sk/images/kvalita_vzdelavania/sprava_2019-2020_ls.pdf - for the academic year 2020/2021 - winter semester – https://www.fpedas.uniza.sk/images/kvalita_vzdelavania/sprava_2020-2021_zs.pdf - for the academic year 2023/2024: https://uniza.sk/index.php/component/content/article/5683-spravy-o-hodnoteni-studijnych-programov-na-fpedas-za-akademicky-rok-2023-2024?catid=2:uncategorised&Itemid=101</p>
B	Results of student feedback and related measures to improve the study programme quality
	<p><i>The faculty monitors the level of study programs, and therefore also the Freight transport and logistics program, student satisfaction with the quality of education and the approach of teachers to students. Reports are published for each semester at: https://fpedas.uniza.sk/sk/fakulta/vseobecne-informacie/kvalita-vzdelavania</i></p> <p><i>Results of research in the field of quality of education.</i></p> <p><i>The results of the evaluation of the quality of education and the approach of individual teachers are regularly discussed at the current time at the meetings of the Dean's College and subsequently the heads of departments as part of the annual evaluation of university employees based on data from e-evaluation:</i></p>



	<p>https://hodnotenie.uniza.sk/hbody.php discuss these results with the employees of the department, and therefore also the Department of Road and Urban Transport, which provides the Freight transport and logistics study program. Reports from the evaluation of employees are available during a physical inspection on site.</p>
C	<p>Results of graduate feedback and related measures to improve the study programme quality.</p> <p>The faculty monitors the opinions of graduates at the level of study programs, and therefore also the road transport program, through the portal: https://fpedas.uniza.sk/~dotaznik/, where the results are electronically evaluated and subsequently published in the Annual Report on FPEDAS activities in part 2. 7 Graduates and their employment:</p> <ul style="list-style-type: none">- for the year 2024: https://fpedas.uniza.sk/sk/fakulta/vseobecne-informacie/uradna-tabula- for the year 2023 (p. 28) – https://fpedas.uniza.sk/images/uradna_tabula/vyrocná_sprava_fpedas_2023.pdf- for the year 2022 (p. 29) – https://fpedas.uniza.sk/images/uradna_tabula/vyrocná_sprava_fpedas_2022.pdf- for the year 2021 (p. 27) – https://fpedas.uniza.sk/images/uradna_tabula/vyrocná_sprava_fpedas_2021.pdf- for the year 2020 (p. 30) – https://www.fpedas.uniza.sk/images/uradna_tabula/vyrocná_sprava_fpedas_2020.pdf <p>The results of the graduates' feedback are evaluated at the working meetings of the Department of Road and Urban Transport, which provides the given program, and at the meetings of the Dean's Board, where measures are taken in connection with the information obtained from the graduates.</p>

11.	References to other relevant internal regulations and information concerning the study or the study programme student (e.g study guide, accommodation regulations, fee directive, guidelines for student loans, etc.).
Internal regulations and information	Link
S 236_2023 UNIZA Statute	https://www.uniza.sk/images/pdf/uradna-tabula/smernice-predpisy/2023/28022023_S-236-2023-Statut-UNIZA.pdf
S 110_2013 Study Regulations for the 3rd level of university studies at UNIZA, including Appendices 1 to 3	https://www.uniza.sk/images/pdf/uradna-tabula/smernice-predpisy/10122020_S-110-2013-Studijny-poriadok-PhD-v-zneni-D1-a-D3.pdf
S 132_2015 on free access to information	http://uniza.sk/document/Zasady_SI_ZU_VI-2015.pdf
S 149_2016 Organizational Rules as amended by Amendments No. 1 to 17	https://www.uniza.sk/images/pdf/uradna-tabula/smernice-predpisy/2021/02092021_S-149-2016-Organizacny-poriadok-UNIZA-D1-az-D16-07062021.pdf
S 152_2017 Principles of UNIZA editorial activities as amended by Amendment No. 1	SM152-zasady-edicnej-cinnosti-31032020.pdf (uniza.sk)
S 250_2023 Work schedule/regulation	https://www.uniza.sk/images/pdf/uradna-tabula/smernice-



	predpisy/2024/08012023_S-250-2023-Pracovny-poriadok-01012024.pdf
S 163_2018 Accommodation regulations of UNIZA accommodation facilities	https://www.uniza.sk/images/pdf/ubytovanie/27082018_Ubytovaci-poriadok-od-01092018.pdf
S 167_2018 Rules of Procedure of the UNIZA Disciplinary Committees as amended by Addendum No. 1	https://www.uniza.sk/images/pdf/uradnatabula/smernice-predpisy/2021/09072021_S-167-2018-Rokovaci-poriadok-disciplinarnych-komisii-UNIZA.pdf
S 180_2019 Grant system of the University of Zilina in Zilina as amended D1 to D2	04082021_S-180-2021-Grantovy-system-Zilinskej-univerzity-v-Ziline-v-zneni-Dodatku-c-2-26072021.pdf (uniza.sk)
S 200_2021 Selection Procedure Principles	https://www.uniza.sk/images/pdf/uradnatabula/smernice-predpisy/2021/02092021_S-200-2021-Zasady-vyberoveho-konania.pdf
S 202_2021 Criteria for filling the positions of professors and associate professors and principles for filling the positions of guest professors	https://www.uniza.sk/images/pdf/kvalita/2021/smernica-UNIZA-c-202.pdf
S 207_2021 UNIZA Code of Ethics	https://www.uniza.sk/images/pdf/uradnatabula/smernice-predpisy/2021/12072021_S-207-2021-Eticky-kodex-UNIZA.pdf
S 208_2021 Rules for obtaining_harmonize_modify and cancel_rights for habilitation and inauguration proceedings	https://www.uniza.sk/images/pdf/kvalita/2021/smernica-UNIZA-c-208.pdf
S 210_2021 Statute of the UNIZA Accreditation Council	https://www.uniza.sk/images/pdf/kvalita/2021/smernica-UNIZA-c-210.pdf
S 211_2021 Procedure for obtaining scientific-pedagogical degrees and artistic-pedagogical degrees	https://www.uniza.sk/images/pdf/kvalita/2021/smernica-UNIZA-c-211.pdf
S 213_2021 Quality Assurance Policies at UNIZA	https://www.uniza.sk/images/pdf/kvalita/2021/smernica-UNIZA-c-213.pdf
S 214_2021 Internal quality system structures	https://www.uniza.sk/images/pdf/kvalita/2021/smernica-UNIZA-c-214.pdf
S 216_2021 Quality assurance of doctoral studies at UNIZA	https://www.uniza.sk/images/pdf/kvalita/2021/smernica-UNIZA-c-216.pdf
S 220_2021 Evaluation of the creative activity of employees in relation to ensuring the quality of education at UNIZA	https://www.uniza.sk/images/pdf/kvalita/2021/smernica-UNIZA-c-220.pdf
S 221_2021 UNIZA cooperation with external partners from practice	https://www.uniza.sk/images/pdf/kvalita/2021/smernica-UNIZA-c-221.pdf
S 222_2021 Internal quality assurance system at UNIZA	https://www.uniza.sk/images/pdf/kvalita/2021/smernica-UNIZA-c-222.pdf
UNIZA website	www.uniza.sk
UNIZA Internal Quality Management System	https://www.uniza.sk/index.php/univerzita/vseobecne-informacie/vnutorny-system-kvality